



MoCLS Board of Directors Meeting 4/15/2014

MINUTES

In Attendance: Debbie Baudler, John Koenig, Amanda Reed, Rita Heuertz, Elizabeth Jones, Sharon Duessel, Stephanie Godfrey, Nicole Mueller, Tim Randolph, Mary Lou Vehige, Kristine Hayes, Uthayashanker Ezekiel, Nancy Reddig, Lucia Johnson, Mindy Sinning.

Not In Attendance: Sarah Schumacher, Renee Setina, April Hansen, Kelci Cortrecht, Danyel Anderson, Alese Furnald, Kristine Hayes, Julia Witt.

Guests: Suzanne Campbell, Director of Region VI

1. BOD Leadership Meeting - called to order on 4/15/2014 at 7 PM.

2. Meeting Minutes Approval

Minutes of 1/25/2014 BOD Meeting

Discussion:

- Change Item 14: In Standard Operating Procedures (SOP's), change from Sarah Schumacher to Mary Lou Vehige as Committee Chair
 - Change Item 19: In Bylaws report, change from Mary Lou Vehige to Mary Lou Vehige **and** Member: Sarah Schumacher
- Motion was made by Nancy Reddig to approve the minutes as amended (addition of word **AND**). Motion seconded by John Koenig.
VOTE: Ayes: all present. Nays: none. Motion passed.

3. Current Budget Report

Credits since last BOD meeting: \$115.00

Debits since last BOD meeting: \$20.00

Balance as of reported (bank statement) date 3/20/14: \$16,432.91

Balance as of checkbook date 3/31/14: \$16,507.91

4. Proposed Budget Report, Discussion, Motions

2014-2015 PROPOSED BUDGET

On Expense page, Committees Section: Delete line item labeled "Key Contact".

MOTIONS 1, 2, 3, 4

1. Increase proposed budget amount for Legislative Day (President Elect and Student Director) to \$2,000 to be shared by the two.

Motion: Mary Lou Vehige. 2nd: Kristine Hayes. Ayes: all. Nays: none. Motion passed.

2. Motion 1 will go into effect fiscal year 2014-2015. Motion: Mary Lou Vehige. 2nd: Kristine Hayes. Ayes: all present. Nays: none. Motion passed.

3. Increase proposed budget amount for Leadership Academy to \$1,500.

Discussion ensued about having a MO delegate participate in the ASCLS Leadership Academy and 2 MO BOD members expressed interest: Sharon Duessel and Kristine Hayes. Motion: John Koenig. 2nd: Nicole Mueller. Ayes: all. Nays: none. Motion passed.

4. Approve proposed budget as amended.

Motion: Sharon Duessel. 2nd: John Koenig. Ayes: all. Nays: none. Motion approved.

NOTE: FULL REPORTS OF EACH MEMBER ARE AVAILABLE AS SEPARATE DOCUMENTS

5. President Report - Deb Baudler

a. Deb stated that ASCLS national is in discussion about changing membership categories. New categories being considered are Group Discounts for Laboratories and Universities. A Shared Membership is being discussed that will decrease cost per person for the shared membership. Individual states would define terms for state memberships for these categories.

b. Clinical Laboratory Science journal is going completely electronic probably this Fall (2014).

c. Deb reported to Region VI Director, Suzanne Campbell, that the MoCLS name change to ASCLS-MO will occur this fall (2014). Mary Lou is working on a By-Laws update and indicated that we need to have a vote of the membership on the ByLaws change two (2) weeks prior to the annual meeting. Since the annual meeting is soon (Thursday 4/17/14), we have the option of considering the straw vote (survey/vote) taken earlier as a "loose" announcement of the bylaws change since it was definitely evident that the intent was to convey a bylaws change to the complete membership. The last item reported to the Region VI Director was that Nancy Reddig contacted the MO Secretary of State and Elissa Passiment about necessary paperwork for the name change and identified that MO does not require a new tax ID number for the name change.

d. Besides profits from the conference, other fund-raising on-going during the Patchwork of Knowledge Conference is:

- A candy bar drive: proceeds go to Missouri Scholarship Fund
- A 50/50 raffle: proceeds go to the winner (50%) and the other 50% is divided equally to the three (3) scholarship funds (KS, MO, CLMA)

e. Deb recommends that the next MoCLS President develop an Awards Committee. The voting board will vote on recommended candidates for Keys to the Future and Member of the Year. Currently, the Past-President is the head of the Awards Committee.

f. Sarah, Sharon, John, Debbie and Mary Lou continue to update the handbook. They have sent descriptions of board positions to current position holders for updating.

g. Jackie had a great Continuing Education (CE) event.

h. Mindy is planning a CE event for Cape Girardeau.

i. Deb asks the Board to review the fund-raising ideas sent out by Jackie Ensley.

j. Deb invited Suzanne Campbell to add to the discussion. Suzanne commended each of us for jobs well done. Suzanne indicates that she is a servant leader and is our conduit for communication with ASCLS national.

MOTION: Do not have board members go over highlights of every Member Report.

Motion: John Koenig. 2nd: Uthay Ezekiel. VOTE: Ayes: all. Nays: none. Motion passed.

6. Nominations Report

Nominations for President-Elect, Treasurer and 1st year board member have been made.

President Elect: Nominee is John Koenig.

Treasurer: Candy Barker.

1st Year Board Member: Kristine Hayes, Jackie Ensley.

2nd Year Board Member: Stephanie Godfrey.

Nominations Committee: Debbie Baudler as Chair, Lucia Johnson, Elizabeth Jones, Tim Randolph.

7. Confirmation of Missouri Delegates to the ASCLS Conference in Chicago in July 2014

Automatic Delegates (4)

President: Deb Baudler

President-Elect: Sharon Duessel

1st Year Professional: Stephanie Godfrey

Student Delegate: to be appointed by Deb Baudler since Nicole Mueller cannot attend the conference. **NOTE:** Marco Rossi has been appointed as Student Delegate. Temitope Adeyeni will serve as Alternate Student Delegate.

Elected Delegates (2): based on MoCLS member count of 96 PF1, PF2 and Emeritus

President-Elect Elect: John Koenig by virtue of his position.

Delegate at Large: vote is required at Annual Business Meeting (Thurs 4/17/14) for this delegate.

8. New Business

- MoCLS name will be officially changed to ASCLS-MO in Fall 2014.
- Discussion ensued as to the location of the 2015 annual meeting.
 1. Lake of the Ozarks and Columbia/Jefferson City locations were proposed.
 - At least one person needs to live in the identified site to scope out and identify a hotel. Other meeting planning activities can be done outside the identified area.
 - One option suggested was to host a 2-day rather than 3-day conference, possibly without vendors, at sites outside of St. Louis and Kansas City. Historically, conferences in St. Louis and Kansas City are money-making ones whereas conferences in other locations are not big money-makers. We have always been and remain committed to providing Continuing Education (CE) credits to all of the state membership, It is for this reason that we have forgone profit margins and hosted conference at sites other than St. Louis and Kansas City.

- The Heart of America Association of Blood Banks (HAABB) hosts two annual meetings, one for the Kansas City area and the other for the St. Louis area. is currently being planned in the middle of the state. Location of the 2015 conference is St. Louis, as per the regular rotation schedule. Elizabeth Jones stated that she will meet with HAABB to initiate discussions advocating a joint conference between HAABB and MoCLS during Spring 2015 and that conference be planned for the middle of the state, since the St. Louis location usually is not a great meeting for them. Elisabeth will find out about the HAABB interest level within the next 2 weeks.
 - The current 4-year rotation cycle of MoCLS annual meeting locations is KC-other site-St. Louis-other site. Kristine Hayes will be in communication with Alese Furnald about the possibility of hosting a conference in Columbia.
 - We will set a date for the 2015 spring conference later after insights into location possibilities are provided.
2. We need to identify creative ways to provide CE credit to our state members. We could provide online passes for select seminars being presented at our conferences (one per discipline) that individuals in the state can link into and ask questions via a local microphone. This allows people to be reached without them having to pay for overnight stays at hotels.
 3. We can reach out more to the state CLMA membership which tends to be greatest in Kansas City and St. Louis.
 4. It was suggested to go online and find members of the Missouri Hospital Association (MHA). By doing this, we can identify names of Lab Directors at all hospitals in Missouri. Letters can be sent to each Lab Director of the hospitals. Doing this will generate a database of all locations in the state where clinical laboratory science is active. This will help us better identify our constituency.

9. Motion to Adjourn

Motion: Kristine Hayes. 2nd: John Koenig. Ayes: all present. Nays: none. Motion passed.
Meeting adjourned at 9:30 PM.