



MoCLS Leadership Teleconference
01/19/2013
Telephone# 1-605-475-5950
Access Code: 616633#

Minutes

Attendees: Renee Setina, Debbie Baudler, John Koenig, Tim Randolph, Nancy Reddig, April Hanson, Sarah Schumacher, Bryan Holt, Rita Heuertz, Lucia Johnson, Alese Furnald, Mary Lou Vehige **joined at 11:13 am**, Kelci Cortrecht **joined at 12:00 noon**

Absent: Shelly Schoeberlein, James Purnell, Sharon Duessel, Danyel Anderson, Becky Boothe, Donna Duberg

Guests: None

I. Leadership Meeting called to order on 1/19/2013 at 10:09 am

II. Meeting Minutes Approval

- a. 4/16/2012 Annual Board Meeting Minutes
 - i. Discussion/ Changes to minutes: no changes
 - ii. Tim Randolph motioned to approve 4/16/2012 Board Meeting Minutes as written
 1. John Koenig seconded the motion
 - a. All in favor? All
 - b. Any opposed? None
 - iii. Motion to approve the 4/16/2012 Board Meeting Minutes passed on 1/19/2013 at 10:14 am.
- b. 06/16/2012 Planning Retreat Minutes not yet completed
- c. 08/04/2012 Board Meeting Minutes
 - i. Discussion/Changes to minutes: no changes
 - ii. John Koenig motioned to approve 8/04/2012 Board Meeting Minutes as written
 1. Nancy Reddig seconded the motion
 - a. All in favor? All
 - b. Any opposed? None
 - ii. Motion to approve the 08/04/2012 Board Meeting Minutes passed on 01/19/2013 at 10:30 am
- d. 10/06/2012 Board Meeting Minutes
 - i. Not received so no vote

- I. Treasurer's report –April Hansen**
- a. See attached report
 - b. Treasury Bonding- price increased from \$63.00 to approximately \$100.00. It looks as though there has been \$75.00 budgeted. She hasn't been able to get quotes from other insurance providers.
 - i. Another option is to prepay for 3 years for \$285.00.
 - ii. Previous Treasurer Rita Heuertz said it was \$63.00 since Sharon Smith was treasurer and it wasn't an unreasonable amount.
 - iii. John made a motion to move from \$63.00 to \$125.00

Treasury Bonding. Price increase from \$63 to approximately \$100. It looks as though there has been \$75 budgeted. She hasn't been able to get quotes from other insurance providers

2. Another option is to prepay for 3 years for \$285.
3. Rita said it was \$63 for a long time since Sharon Smith was Treasurer and it wasn't an unreasonable amount.
4. John made a motion to move from \$63 to \$125 [to cover possible amount] seconded by Rita.
5. Rita didn't think it was a positional bonding since no change between Sharon Smith and Rita.
6. Debbie raised question about where the \$285 would come from since we have budgeted \$75. Nancy said it was not a significant savings to pay for 3 years.
7. John Koenig motioned to increase budget to \$105.
 1. Motion seconded by Rita Heuertz
 2. Approved: All
 3. Opposed: None
 4. Motion to increase budget to \$105.00 passed.

See report for balance of dollars and date

- II. President's report – Renee Setina**
- a. ASCLS Website: Totally revamped
 - b. Don't have access to membership roster yet, Renee emailed Sherry Miner.
 - c. Tim: couldn't find search window, found by Debbie on right lower side in blue
 - d. Link to MoCLS website works
 - e. Quad Meeting
 - i. MoCLS – Registration/Finances
 1. Need volunteers for registration desk, send names to John
 2. AV/Moderators needed help 1 per room, send name to Renee
 3. Go to www.greatplainslabmeeting.org website and get EZ link to register
 4. Save the date flier on MoCLS website and Alese wants to send to membership when we get roster from national ASCLS
 5. John will send to school programs
 6. Rita said to include information about poster abstract session.
 7. Tim will supply school data base for Rita to send info and wiki group

8. Renee emailed Sherry miner for current membership roster

- ii. Ideas for making a basket for MoCLS [in place of silent auction]. Will sell tickets and funds go to Tom Reddig Scholarship Fund.
 - a. Missouri related: Renee things from Missouri, food wine, crown candy kitchen candy, basket and wrapping to be donated by Renee
 - b. Where are funds coming for basket? Rita: line item for \$50 in budget is for silent auction
 - c. Amount discussed.
 - d. Debbie motioned for \$100
 - e. Motion second by John.
 - f. Motion to approve all yes,
 - g. Opposed: no one

iii. Iowa – putting together the Program

iv. Nebraska – setting up the Social at Lucky Bucket Brewery

v. Kansas – in charge of Exhibits

vi. MoCLS board Meeting Wed April 3rd after vendor's social

vii. MoCLS business meeting: Thursday April 4th 4:45 – 5:45 pm

- f. MoCLS Website
 - i. Calling for volunteers
 - ii. Leadership roster updated
 - iii. Quad meeting “save the date” flyer posted
 - iv. What else needs to be posted/updated?
 - v. Minutes should be posted, Renee will get Mark Parker to post minutes and calendar.
 - vi. Need to post updated newsletter. [now its from 2007]

III. President Elect report – Debbie Baudler

- a. Waiting job description, will get an old copy from Sara Schumacher
- b. Nothing to report, watching Renee!

IV. 1st Year Board Director – Danyel Anderson

- a. No report

V. 2nd Year Board Director - Sarah Schumacher

- a. Asking for help with job descriptions
- b. Mary Lou Vehige took over updating the SOPs

VI. Nominations Committee/Awards report – Shelly Schoeberlein

- a. Need to submit names for the following positions: Pres-elect [3 yr term], 3 for nomination committee[1 yr term], first year board [2 year term] and secretary [2 years term]
- b. **Submit names to John, Tim or Mary Lou**
- c. Awards to be given: Friends of MoCLS, Member of the Year, New Professional of the Year, Keys to the Future
- d. **Submit names to Renee**
- e. **Tim Randolph to be nominated by Renee for Member of the Year for Missouri**

VII. PAC/Government Affairs/Licensure report – John Koenig

- a. **Not a lot happening due to recent elections, March 18-19 Leg Days in Washington, DC. Tim, Renee, John, and Brian Holt are going**
- b. **Renee to submit Brian's name to Dan Southern for Scholarship award**
- c. **Brian to receive an award of flat amount**
- d. **\$1000 budgeted for 3 delegates. Debbie can't go. John won't need money from MoCLS budget, using national funds**
- e. **Tim offered his share to Brian, Brian has \$500 from MoCLS budget and money from scholarship so Brian can make arrangements**

VIII. Membership report – Alese Furnalld

- a. Alese to send out save the date to membership
- b. Alese may be moving, will know by April
- c. **Membership Breakdown – Numbers not available at this time.**

IX. Bylaws – Mary Lou Vehige

- a. **She will have draft for SOP recommendations by Spring Meeting**
- b. **Hannah Zane is now National Bylaws Chair**

X. TRMSF (Tom Reddig MO Scholarship Fund) report - Lucia Johnson

- a. **TRMSF fund transferred to Lucia's name**
- b. **Chocolate Candy bar wrappers with MoCLS on, and candy bouquet for fund raiser at Spring Meeting.**

XI. PACE report – Lucia Johnson

- a. **Nothing for Pace since another state is in charge for Quad meeting**

XII. Promotion of the Profession report – Donna Duberg

- a. **Not present**
- b. **Last week of April, promoting the profession info available for National Lab week**

XIII. Leadership Development report – Tim Randolph

- a. **Identify 10 people [family/friends] and email to Tim. He will send a form letter that can be sent to their Senator/Representative in Jefferson City in support for licensure**
- b. **Discussion about concern that email from Tim might go into spam due to bulk emailing. After discussion, Tim will send 1 email as blind copy and then member who submitted names to send follow up. Look up on website for new reps and also educate people on committee about licensure.**

XIV. District Representative reports

- a. St. Louis – James Purnell
 - i. none
- b. Columbia – Alese Furnald
 - i. none
- c. Springfield/Joplin – Becky Boothe
 - i. none
- d. Kansas City/ Poplar Bluff-Cape Girardeau/Hannibal-Kirksville - Vacant

XV. Scientific Assembly Chair – Rita Heuertz

- a. Quad Meeting Poster Competition
 - i. Undergraduate student research and case study competition, approved by quad city committee

XVI. Old Business

- a. **MO Leg Days – January 28th – 29th**
 - i. Meet Monday night 28th, spend 29th at capitol in Jefferson City
 - ii. Have briefing session at 8 pm due to late teaching by Tim Randolph
 - iii. Mary Lou Vehige might be able to attend
 - iv. Renee to check with Carol T. to see if her house available
 - v. Will post on website
 - vi. Renee will alert lobbyist Mike about plans even if no funding available
 - vii. Tim will get copy of bill and talking points
 - viii. New person Casey is anxious to help with licensure, using social media to inform providers
- b. **ASCLS Leg Days – March 18th – 19th**
 - i. No further discussion
- c. **Newsletter**
 - i. Sent to Renee as draft
 - ii. Tim to write on Licensure, Mary Lou to write article, article from the President article. Also save the date info
 - iii. Give info to Sharon Duessel.
 - iv. Mary Lou to put article for call for nominations in newsletter
- d. **Licensure Fundraiser:**
 - 1. Personalize postage stamps?,
 - 2. Bryan suggested polo shirt, to be able to wear to work or the capitol,
 - 3. April suggested 5k event.
 - 4. Renee asking for volunteers for fundraising committee.
 - 5. Tim suggested a national shirt with ASCLS logo with common licensure, but branded for MoCLS so other states could use it too.

6. Tim proposed to wear MoCLS licensure tee shirt for leg day, versus Mary Lou suggesting dressing professionally. Bring shirt, to be decided later.

XVII. New Business

a. 2014 Spring Meeting

- i. Location: Kansas City but MoCLS turn to be in charge

b. 2015 Spring Meeting

- c. Table location after Debbie makes inquiries
- d. Possible locations: Jefferson City or Columbia [Danyel or Alese] or Springfield [Renee]
- e. Debbie to make contacts with hospitals in area, checking to see if they would come if offered there. To get Carol T. email address

f. Feb 19th Teleconference

- i. Topic: follow-up to licensure and fundraising

- g. Nancy offered to help at CLEC meeting, Feb 14-16 in Kansas City

XVIII. Tim motioned to adjourn Board/Business Meeting

- a. Motion seconded by Lucia Johnson
- b. Board Meeting adjourned on 01/19/2013 at 12:35.

Submitted by Debbie Baudler