

**Fall MoCLS Board Meeting  
New Bloomington, MO  
11-20-10**

- I. Roll Call-** John Koenig, Tim Randolph, Hannah Zane, Nancy Reddig, Samantha Whitaker, Renee Setina, Sarah Schumacher, Sharon Duessel, Shelly Schoeberlein
- II. Meeting Minutes August 28<sup>th</sup>, 2010**
  - a. Meeting minutes were approved
- III. President-Elect Update / Discussion**
  - a. Shelly appointed by voting board as President Elect.
  - b. Proposed amendment for filling vacancies in the office of president:
    - i. A vacancy in the office of the President shall be filled by the President-elect for the remainder of the unexpired term
      - 1. Will leave it to the candidate to decide if filling their original presidential term as well. If candidate opts not to fill second term, the board of directors will vote to fill vacancy
    - ii. A vacancy in the office of President-elect shall be filled by a majority vote of the Board of Directors at the next regularly scheduled Board meeting or through a Special Election.
- IV. Licensure Status – Renee and Tim (see Renee-GAC report)**
  - a. File licensure bill by December 1, 2011 –Negotiating with AMT to receive their support. AMT concerned current Phlebotomist language would prohibit their Registered Medical Assistants (RMA) performing phlebotomy.
  - b. Mike recommends a visit to Jefferson City early January before legislators start getting busy with committee hearings.
    - i. Plan for Tuesday January 25<sup>th</sup> (planning) and Wednesday January 26<sup>th</sup> (on the hill)
    - ii. To be discussed further at January 22<sup>nd</sup> meeting
    - iii. Possible sponsors for licensure bill: Senator Joe Keaveny (D), Rep. Cawthorne, Rep Eric Burlison.
- V. 2011 Spring Meeting Update – Renee (see Renee-Leadership report)**
  - a. April 6<sup>th</sup> -8<sup>th</sup> at University Plaza.
    - i. Need speakers
    - ii. Need recommendations how to handle speaker expenses/honorariums.
    - iii. Proposed theme “Spring Into Action” with emphasis of Licensure, Quality Assurance and Leadership
    - iv. There will be a silent auction for MSF on Wednesday
      - 1. Results to be announced at the wine and cheese vendor party
    - v. Suggestion of 2 sessions at a time instead of 3- Could be too expensive
    - vi. Springfield Cardinals 2011 opening game is out of town. New social idea is the Skinny Improve downtown a couple blocks from hotel.
- VI. 2012 Spring Meeting**
  - a. John to talk to Ann Green about Cape hosting
- VII. 2013 Quad State Meeting (Iowa, Kansas, Missouri, Nebraska)**
  - a. All agreed to a quad-state meeting
- VIII. SOP changes (see Hannah-Bylaws report)**
  - a. ASCLS BOD has approved the addition of a New Professional to the State

Delegation. Does this replace First Year Professional?

- i. Clarification of the term first year professional-this is a position on the board that acts as liaison for students transitioning to the workforce
  - ii. New professional is a member who has graduated within the last 5 years-not an actual position
  - iii. John's understanding is that the term 'New Professional' replaces the term 'Young Professional' in the bylaws
    1. Hannah to speak with other state societies to see what they have done
- b. Do state bylaws have to exactly reflect national bylaws?
- i. Changes are fine as long as they're not conflicting

**IX. Nominations Committee – Shelly /Tom (see Shelly-Nominations Committee**

**report)**

- a. Nominations
  - i. 2010-2011 Nominations
    1. President Elect- Shelly Schoeberlein; Donna Duberg
  - ii. 2011-2012 Nominations
    1. President Elect- Danyel Anderson; Donna Duberg
    2. Secretary – Sharon Duessel
    3. 1<sup>st</sup> Year Board Member – Sarah Schumacher-; Alese Furnald
    4. Nominations – Tom Reddig, Lucia Johnson, Mary Lou Vehige
    5. Membership- Alese, if interested
- b. Shelly to follow up with job descriptions, updating Solicitations form
- c. President Elect requirements: 1) Have previously served on extended board and 2) Attended two board meetings the previous year

**X. Activities of MoCLS Board**

- a. **President – John**
  - i. See attached report
  - ii. Leadership – Need nominees for Leadership Academy.
    1. Can we provide support for nominee?
    2. Membership – ASCLS is down almost 500 members from last year. National Committee is asking us to contact all lapsed members.
- b. **Treasurer-Rita**
  - i. PDF file emailed previously
- c. **President-Elect– No report**
- d. **Past-President-Shelly**
  - i. See attached report (**Shelly-Nominations report**)
- e. **1<sup>st</sup> Year Board Member – Debbie Baudler**
  - i. See attached report
- f. **2<sup>nd</sup> Year Board Member – Christine**
  - i. no report submitted
- g. **1<sup>st</sup> Year Professional – Alese**
  - i. See attached report
- h. **Student Director – Samantha**
  - i. See attached report
  - ii. A student has requested we have a type of poster presentation at spring meeting
- i. **Executive Secretary – Nancy**
  - i. No report
- j. **ByLaws/SOPs – Hannah**

- i. See attached report
- ii. Updating of leadership position descriptions
  - 1. Additional committee members are needed to complete this project
- iii. Bylaws-to be voted on at April meeting
- iv. SOPs Amendments- vote for changes at January Meeting
- v. Updating of Standard Operating Procedures and correlate with the Bylaws document in a new side-by side format
  - 1. Additional committee members are needed before this can be scheduled
  - 2. Bylaws need to be amended, others added, SOPs need to be updated
- k. **Government Affairs / PAC / Leadership – Renee**
  - i. See attached reports
  - ii. ASCLS PAC Board of Trustees voted to amend their bylaws to increase the board from 12 members to 13 members by adding Member at Large position.
- l. **Membership- Sarah**
  - i. See attached report
  - ii. Current membership total is **113**.
    - 1. 42 lapsed members, before year changed, (2009 and 2008), additional 20 for this year
    - 2. Sarah to send list to everyone to look for possible connections (personal)
  - iii. Email address created at gmail.com: [MoCLS.Membership@gmail.com](mailto:MoCLS.Membership@gmail.com)
    - 1. Need a profile picture for the facebook page
- m. **Professional Affairs – Sharon**
  - i. See attached report
- n. **MSF – Tom**
  - i. Nothing to add
- o. **SA Chair – Justin / Patty**
  - i. No report
- p. **St. Louis District Rep – Binh**
  - i. No report
- q. **Poplar Bluff District Rep – Ann**
  - i. No report
- r. **Columbia – Judith**
  - i. No Report
- s. **Springfield -- Rob**
  - i. No Report
- t. **KC District Rep – Christine**
  - i. No Report

**XI.**

**New ASCLS Mission Statement**

**XII.**

**ASCLS and State Charities: Should there be one National Charity or let states decide on the charity they will support.**



# Missouri Organization for Clinical Laboratory Science

**Report to:** MoCLS Board  
**Report of:** President  
**Submitted for:** Fall Missouri Board Meeting  
**Prepared by:** John Koenig  
**Date:** November 10, 2010

## **GOVERNMENT AFFAIRS**

As a member of the ASCLS GAC, I participated in the monthly ASCLS GAC teleconference calls. The major topics of these calls have been Laboratory Developed tests (LDTs). Renee and I will be part of a four state and GAC focus group that will help the GAC and Region GAC reps use the state GAC chairs. I was also appointed to chair a committee to help correlate and computerize all of our Leg Day Information.

## **REGION VI COUNCIL**

I attended the Region VI Council Meeting on November 13-14, 2010.

1. Leadership – Encourage nominees for Leadership Academy. Can we identify someone to participate? Support? (Discuss during Renee's Leadership Report)
2. Changes in ASCLS Nominations Committee: The structure of the Nominations Committee will change next year. It will be reduced from 10 Regional Nomination Committee Members to 5 at large members, each representing 2 Regions.
3. Membership – ASCLS is down almost 500 members from last year. National Committee is asking us to contact all lapsed members. (Discuss during Sarah's Report)



## 11/20/2010 Teleconference Meeting

Name: Shelly Schoeberlein, Chair Board Position: Nominations Committee

Members: Tom Reddig, Lucia Johnson, and Mary Lou Vehige

### 2010-2011 GOALS:

#### **I. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

#### **II. COMMITTEE GOALS**

- 1) **Perform Candidate search for all 2011 positions to be elected. Publish call for nominations.**
- 2) **Write articles for newsletter 1) About the candidates and 2) Election Results**
- 3) **Create/Update Solicitations Form letter**

### 2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

1. Identify Nominations positions and potential candidates with help of Committee

- Completed

Pres Elect (2010-2011) – Shelly Schoeberlein; Donna Duberg

Pres Elect (2011-2012) – Danyel Anderson ; Donna Duberg

Secretary (2011-2012) – Sharon Duessel

1<sup>st</sup> Year Board Member – Sarah Schumacher; Alese Furnald

Nominations – Tom Reddig, Lucia Johnson, Mary Lou Vehige

2. Create/Update existing Solicitations Form letter and create new Nominations File Folder on Yahoo Groups

- Created new folder called “Templates” and uploaded the Nominations Committee Goals form in Yahoo groups

- Solicitations Form letter – work in progress?

3. Contact potential candidates via e-mail with updated Solicitations Form letter

- contacted Debbie Baudler about PE (2010-2011) position, but will not be running at this time. Will continue position as First Year Board

- will contact other potential nominees
- would like to compile a “quick bio” of each nominee via Solicitations Form letter

4. Announce Nominees at Winter Board Teleconference –

- Once slate of Nominees has been validated, publish in Newsletter and post on MoCLS web

5. Use Survey Monkey for E-ballots: **TO BE COMPLETED**

- Provide Committee with user guide and upload documentation on Yahoo Groups
- Create Survey Monkey E-ballot. Determine when to begin/end balloting
- Announce 2011-2012 Nominations winners at Springfield Spring Meeting in April 2011



# Missouri Organization for Clinical Laboratory Science

Nov. 20, 2010 meeting

Name: Debbie Baudler Board Position: 1<sup>st</sup> Year Board

**Brief Definition of Position: See Position Description**

**2010-2011 GOALS:** (List 2-3 goals you wish to accomplish this year)

### **III. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.  
*Action: I am actively trying to recruit some of the younger techs to join as a great way of networking with their peers and it's an excellent way to get continuing education credits for renewal*
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

### **IV. COMMITTEE GOALS**

- 1) Communicate on a regular basis with District Reps and remind them that reports are due prior to each Board meeting and a final report prior to our Annual Spring Meeting.
  - i) *Action: will take a more active approach in communicating with the district reps on a monthly basis*
- 2) Review all District reports prior to each meeting and communicate with Districts of any concerns that list in their report.

**2010-2011 ACTIVITIES:** (List activities and ideas to accomplish your goals)

1. Create column in MoCLS Newsletters called: “News From Around the Region”.
  - a. Action: I would ask district reps to send me information highlighting a person or activity from their region  
  
*Action: Submitted requests to all district reps for information to include in my Oct. article and submitted it to the newsletter committee.*
2. Communicate any further developments to district reps for promoting licensure in the state of Missouri
  - a. Action: Encourage district reps to get the information out to hospitals within their district to educate the community about “How Laboratory Personnel are the Face of the Profession”.
3. Encourage District Reps to submit case studies to be used for continuing education credits
  - a. Action: This is an opportunity for hospitals within each district to network interesting case studies that the certified techs can use for maintaining their certification.  
*Action: My goal was to offer a way to for CLS professionals, especially young techs, one way to earn CEUs from their state society. I have recently found another avenue where they can earn up to 6 Free CEUs and it won't involve trying to email quizzes and finding someone to grade them. It's through CAP and I will write up an article for the winter newsletter explaining how to do it.*





# Missouri Organization for Clinical Laboratory Science

November 17, 2010 Update

Name: Alese Furnald Board Position: FYP Director

1. "Teleconferencing" once every two weeks with Samantha about how both of us are doing and what we can each use help with.
2. Contacting "new professional" status people that are not currently members of ASCLS or MoCLS and explaining to them why it would be beneficial to them to join and how I've benefited from joining.
3. Working with Brian to update the logo of the T-shirts (to see how much it would cost and if we could expand the t-shirts to the make it Region VI friendly too) and possibly making t-shirts for NMLPW (this activity more for PPC Chair duties)
4. Contacting Mayor's office and Governor's office for getting Proclamations for NMLPW
5. Creating Laboratory Liaison position at my work to help facilitate better communication throughout the lab and doctors/nursing staff.
6. I'm working on getting together with a local high school teacher that I know to speak to the students in her biology classes about CLS and how/why they should get into the profession.

## Missouri Student Forum Report- UPDATE

Prepared By:

Samantha Whittaker - MoCLS Student Forum Director 2010-2011

### 2010-2011 ACTIVITIES:

#### 1. Regular Communication with Missouri Students

-I have sent an email to the directors of all MLT and MT programs in Missouri about the benefits for students joining the organization. To my knowledge, 5 students have contacted me for more information and have joined the organization.

#### 2. Student Social

-Hope to work on details for this in the coming months to have a Spring Social after I continue some recruitment efforts. As of right now, my response to recruitment hasn't been overwhelming, so I do not feel like a fall social will be successful, especially with finals approaching.

-Would like to have something prior to the State Meeting to encourage and excite students about attending.

#### 3. State Meeting Activities

-Plan on addressing this in the coming month or so with current student members. Plan on asking advice from other board members after the state meeting activities are finalized.

-A student has requested we have a type of poster presentation.

### 2010-2011 RECRUITMENT ENDEAVORS:

#### 1. Arrange to speak with student groups

-Hope to speak to a few local St. Louis groups in the spring when my schedule allows. As of right now, I have clinical all day during the week so I cannot meet with groups.

#### 2. Promote the benefits of joining a professional organization

-Have done this through recruitment emails. I am also working on obtaining a student brochure with information as was requested by a new student member, Bob Fischer.

### ADDITIONAL ITEMS:

-Communicate about twice a month with Alese Furnald, New Professional representative.

-Hope to speak with board about organizing a type of student poster presentation to happen at the State Meeting

-Working on getting a brochure. Have been in contact with another state's representatives to work on getting a template I can edit to fit Missouri.



**2010 BYLAWS COMMITTEE REPORT**  
**November 20, 2010**

**Name:** Hannah D. Zane, Ph.D. , MLS

**Leadership Position:** Bylaws Committee Chairperson

**Committee Members:** Tom Reddig, John Koenig (ad hoc member)

**2010-2011 PROGRESS REPORT**

**I. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

**II. COMMITTEE GOALS**

- 1) Update and maintain MoCLS Bylaws and Standard Operating Procedures (SOPs) Documents to conform with ASCLS Bylaws, as needed.

**SEE PROPOSED UPDATES, BELOW**

- 2) Schedule Committee activities

**DEADLINE HAS BEEN SET FOR COMPLETION OF LEADERSHIP HANDBOOK UPDATES:**

**\*JANUARY, 2011-LEADERSHIP POSITION DESCRIPTIONS**

**\*MARCH, 2011- REMAINING HANDBOOK CONTENT**

- 3) Complete updating of MoCLS 1999 Leadership Handbook to include Position Descriptions, other content information, and Bylaws and SOPs in the new format.
- 4) **\*UPDATING OF LEADERSHIP POSITION DESCRIPTIONS IS IN PROGRESS.\*ADDITIONAL COMMITTEE MEMBERS ARE NEEDED TO COMPLETE THIS PROJECT!**
- 5) Complete the updating of Standard Operating Procedures and correlate with the Bylaws document in a new side-by side- format.

**TO BE SCHEDULED AS SOON AS ADDITIONAL COMMITTEE MEMBERS ARE RECRUITED**

- 6) Prepare an article relating to Bylaws issues for publication in the MoCLS Newsletter

**ARTICLE ADDRESSING ASCLS BYLAWS/SOPs AMENDMENTS WILL BE PREPARED BEFORE JANUARY 1, 2011 FOR PUBLICATION IN THE WINTER EDITION OF THE NEWSLETTER**

### **III. PROPOSED UPDATES TO THE MoCLS BYLAWS/SOPs**

#### **Bylaws Amendment:**

**The following amendment of the ASCLS Bylaws will also require amending of the MoCLS Bylaws (amendment to be voted upon by membership at the 2011 Annual Meeting):**

**The ASCLS BOD had approved at their October 28, 2010 meeting, an addition of New Professional to the State Society's voting delegation-at-large to the ASCLS House of Delegates beginning 2011.**

#### **SOPs Amendments**

**1) The ASCLS Policy and Procedures Committee introduced for inclusion into the ASCLS SOPs the following statement:**

**“The two Delegates-at-Large shall be the President and President-elect or their designated alternates. The third Delegate-at-Large shall be the New Professional Delegate. The fourth Delegate-at-Large shall be a Student Delegate.”**

**This ASCLS SOPs amendment also requires amending the MoCLS SOPs (amendment to be voted upon by the MoCLS Board of Directors).**

**2) MoCLS SOPs :**

**Article VII: Officers, E. Vacancies**

#### **Current Statement:**

**E. Vacancies. Filling of vacancies is as follows:**

**1. A vacancy in the office of president shall be filled by the president-elect for the remainder of the unexpired term. The office of president-elect shall remain vacant until the voting members elect a president-elect for a term of one year by the annual paper or e-ballot.**

**2. A vacancy in the office of president-elect, except when he/she has succeeded to the office of president to fill a vacancy, shall remain vacant until the voting members elect both a president-elect and president by the annual paper or e-ballot.**

#### **Proposed Amendment:**

**Filling of vacancies is as follows:**

**1. A vacancy in the office of the President shall be filled by the President-elect for the remainder of the unexpired term. (and continue into his or her own term?)**

**2. A vacancy in the office of President-elect shall be filled by a majority vote of the Board of Directors at the next regularly scheduled Board meeting or through a Special Election.**

#### **IV. BYLAWS ISSUES TO BE CLARIFIED**

**(Discussed at REGION VI COUNCIL MEETING, November 13-14, 2010 –  
Clarification from ASCLS requested by H. Zane, 11-18, 2010)  
PLEASE READ BEFORE THE TELECONFERENCE MEETING!**

##### **“New Professional” Position**

**As per President Armstrong’s message of Nov. 2, 2010, it is clear that the ASCLS BOD has approved the addition of a New Professional to the State Delegation. The question is- does this individual totally replace the First Year Professional or is this title used for the purpose of the State Delegation, only?**

**As States are beginning to amend their Bylaws to include the New Professional, they're reflecting their own understanding of this position. For example, one State submitted amended Bylaws for ASCLS approval with replacement of all First Year Professional positions with the New Professional. Obviously we need clarification from the ASCLS Bylaws Committee and/or the BOD on this issue.**

**The latest ASCLS Bylaws/SOPs document has not been updated and does not include the New Professional. To understand the total function of this individual, I think it would be helpful if a Position Description or responsibilities of the New Professional position were available. This is one issue.**

**Additional issues that also need clarification are:**

**1) The ASCLS First Year Professional membership category.  
The question is "Will the addition of the New Professional affect the ASCLS membership category or will it remain "as is", i.e. as First Year Professional?" If the New Professional category is an additional Board member position and the First Year Professional also remains, obviously this is not an issue.**

**2) State Bylaws compliance with ASCLS Bylaws.  
There is a need to clarify whether all State societies are required to amend their Bylaws to exactly reflect (mirror) those of ASCLS National Bylaws or should they be in compliance, but with certain allowable deviations in their Bylaws that do not conflict with the ASCLS Bylaws.**

**A definition of "compliance" and what constitutes an allowable deviation from National Bylaws would help States correctly amend their Bylaws.**



# Missouri Organization for Clinical Laboratory Science

November 17, 2010 Update

Name: Renee Setina Board Position: Government Affairs

**Brief Definition of Position:** Serve as general resource on legislative activities affecting clinical laboratory professionals on state and federal levels.

**2010-2011 GOALS:** (List 2-3 goals you wish to accomplish this year)

## **I. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

## **II. COMMITTEE GOALS**

- 1) **Chair Licensure Committee**
- 2) **Keep Board updated on all ASCLS GAC Activities**

**2010-2011 ACTIVITIES:** (List activities and ideas to accomplish your goals)

### 1. Licensure:

a. File licensure bill by December 1, 2011 – **In progress, waiting for final MoCLS board approval of AMT changes. Tim to submit to board for approval at Saturday, November 20<sup>th</sup> board meeting.**

b. Strengthen coalition support – **Negotiating with AMT to receive their support. AMT concerned current Phlebotomist language would prohibit their Registered Medical Assistants (RMA) performing phlebotomy.**

c. Strengthen member and grassroots education with newsletter articles and speaking at local Lyons Club. – **No progress to date.**

d. Strengthen legislator education with 3<sup>rd</sup> Annual MoCLS Leg Days and email/letter/telephone campaign. – **In progress. Spoke with our lobbyist Mike Michelson, Tuesday November 16<sup>th</sup>. The 2011-2012 Missouri General Assembly will be predominately Republican in both houses (Senate**

comprised of approximately 26 Republicans & 8 Democrats. House is approximately the same ratio. To date, the website has not yet been updated with 2011 general assembly). We discussed possible sponsors, Sen Joe Keaveny (D), Rep. Cawthorne, Rep Eric Burlison. Discussed trying to get co-sponsors for bi-partisan bill and sponsors with passion to support the bill. Mike will discuss potential sponsors with Harry Hill & report back by end of week or beginning of next week.

Mike recommends a visit to Jefferson City early January before legislators start getting busy with committee hearings, however there is no scheduled timeline when the legislators will be assigned to committee. I could plan to visit within the first 2 weeks of January, then schedule Leg Days either Tuesday, Jan 18<sup>th</sup>, Jan 25<sup>th</sup> or Feb 1<sup>st</sup>.

2. ASCLS GAC:

- a. Attend 2011 ASCLS Legislative Symposium – **Planning to attend.**
- b. Forwarding any ASCLS GAC communications via emails, reports and newsletter articles. – **John has done a wonderful job forwarding GAC communications.**



# Missouri Organization for Clinical Laboratory Science

November 17, 2010 Update

Name: Renee Setina Board Position: PAC

**Brief Definition of Position:** Organize solicitations for ASCLS PAC

**2010-2011 GOALS:** (List 2-3 goals you wish to accomplish this year)

## **I. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

## **II. COMMITTEE GOALS**

- 1) **Find ways to raise money for ASCLS PAC**
- 2) **Distribute ASCLS PAC communications to MoCLS members via email and newsletter article.**

**2010-2011 ACTIVITIES:** (List activities and ideas to accomplish your goals)

- 1) Attend 2011 ASCLS Legislative Days **--Plan to attend.**
- 2) Organize ASCLS PAC Booth at 2011 MoCLS Spring Meeting to solicit ASCLS PAC Donations **--No progress to date.**
- 3) Submit newsletter article "What ASCLS PAC does for you" for Winter edition due January 1, 2011. **--No progress to date.**

**Note: ASCLS PAC Board of Trustees have voted to amend their bylaws to increase the board from 12 members to 13 members by adding Member at Large position. I have been nominated as Member at Large and Chair. Vote pending quorum via email, have not heard final confirmation to date. Will email Elissa for final confirmation.**





# Missouri Organization for Clinical Laboratory Science

November 17, 2010 Update

Name: Renee Setina Board Position: Leadership Development

**Brief Definition of Position:** Project the needs and identify objectives and strategies for future activities of the society and profession. Organize and implement mentoring program activities.

**2010-2011 GOALS:** (List 2-3 goals you wish to accomplish this year)

## **I. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

## **II. COMMITTEE GOALS**

- 1) **Identify & mentor MoCLS member(s) to apply to ASCLS Leadership Academy.**
- 2) **To mentor MoCLS members planning 2011 Spring Meeting.**

**2010-2011 ACTIVITIES:** (List activities and ideas to accomplish your goals)

1. Co-Chair 2011 Spring meeting—**In Progress. Proposed theme “Spring Into Action” with emphasis of Licensure, Quality Assurance and Leadership. Scheduled Thursday keynote re: Licensure, speaker Dr. Randolph. Speaker proposals have been submitted. Speaker submittals have been slow. Need recommendations how to handle speaker expenses/honariums.**

**Social – Springfield Cardinals 2011 opening game is out of town. New social idea is the Skinny Improve downtown a couple blocks from hotel.**

**Silent Auction – Plan silent auction during Wine&Cheese Vendor party to raise MSF contributions.**

2. Schedule a leadership speaker for 2011 spring meeting. **–In progress. Spoke to Theresa Ortner, Iowa ASCLS Leadership graduate to speak on a leadership topic. Researching funding for her travel & hotel.**

3. Identify MoCLS member(s) for ASCLS Leadership Academy **–In progress. Identified at least 3-4 individuals which plan to communicate with in the very near future.**



# Missouri Organization for Clinical Laboratory Science

## 2010 Planning Meeting

Name: Sarah Schumacher Board Position: Membership

**Brief Definition of Position: See Position Description**

**2010-2011 GOALS:** (List 2-3 goals you wish to accomplish this year)

### **I. BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member should participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

### **II. COMMITTEE GOALS**

- 1) **Contact all lapsed members**
- 2) **Work with Student and New Professional Directors to Recruit and Retain Student and New Professional Members**
- 3) **Improve retention of current members, especially student and NP members**

**2010-2011 ACTIVITIES:** (List activities and ideas to accomplish your goals)

#### 1. Description of activity #1

Contact all lapsed members personally, and generate lists for District Reps to contact the lapsed members in their Districts. **Contacted lapsed members in early Nov (sent personal letters/emails). One member renewed. Will send another letter/email ASAP, hope to include a survey monkey link so if they choose not to renew, they can say why. I did not divide up lists for District reps. Current membership total is 113.**

#### 2. Description of activity #2

With the help of the Student Director and NP, plan an activity for Student and Young Professional members. Most likely for St. Louis area, perhaps to take place this winter. Try to make this an annual event. Also plan an activity for the spring meeting. Provide information on membership at the events and encourage students to maintain their membership after graduation. **No progress to date**

3. Description of activity #3

Maintain monthly e-mail contact with members, keeping them up-to-date on MoCLS activities and showing them that their membership dues are not going to waste. Work with Student Director and New Professional on ways to retain young members, beyond e-mail and events described above. **Letter to general membership is in progress. Will include a thank you for renewing, info on the free CE that ASCLS is offering for renewed members, and a save the date for the spring meeting. Need to contact Alese and Samantha about ways to retain young members, beyond e-mail.**

4. Create Membership email address and Facebook Group. **Email address created at gmail.com. [MoCLS.Membership@gmail.com](mailto:MoCLS.Membership@gmail.com) Tried creating a Yahoo email address (since we have Yahoo Groups), but had trouble. I will create Facebook group today. Does anyone have a picture that I could use for the profile pic?**



# Missouri Organization for Clinical Laboratory Science

## 2010 Progress Report

Name: Sharon Duessel

Board Position: Professional Affairs

**Brief Definition of Position: See Position Description**

**2010-2011 GOALS:** (List 2-3 goals you wish to accomplish this year)

### **I) BOARD GOALS**

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

### **II) COMMITTEE GOALS**

- 1) **Planning for Lab week and governor's proclamation.**
- 2) **Prepare and execute at least one event with the district reps**
- 3) **Publish at least 2 lab profession related articles**

**2010-2011 ACTIVITIES:** (List activities and ideas to accomplish your goals)

Description of activity #1

Brainstorm ideas for this years lab week

make handouts, maybe magnets again (maybe something with ASCLS promotion also)

**I have not had time to do much with this. I did look into some promotional items, but more research is needed**

Description of activity #2

Plan an activity with district reps (maybe during lab week or spring meeting)

**to be discussed in near future**

Description of activity #3

Write an article about NMLPW for the winter publication

Work with webmaster to keep website current

**Article finished and sent in October. Collaborating with Shelly on the newsletter. The website seems outdated, so I need to coordinate with the webmaster to update it, and make it more modern.**