



Missouri Organization for Clinical Laboratory Science

**Spring MoCLS Board Meeting
Springfield, Missouri
4-6-11**

Minutes

- I. Welcome - John**
- II. Roll Call – Sharon (Minutes for this Meeting)**

Present: Shelly Schoeberlein, Sharon Duessel, Ann Green, Hannah Zane, Tim Randolph, Renee Setina, Mary Lou Vehige, Tom Reddig, John Koenig, Debbie Baudler, Donna Duberg, Alese Furnald, Samantha Whittaker, Rita Heuertz, Cathy Williams
- III. Approval of Minutes from January, 2011 – John**
 - i.** Tom made a motion to approve minutes from January 22, 2011.
 - ii.** Alese seconded the motion.
 - iii.** Minutes approved.
- IV. Presidents Report –John**
 - a. Leadership Academy**
 - i.** Missouri is the only state that hasn't had a member in the program.
 - ii.** New Professionals might have trouble affording it.
 - iii.** Initially proposed to fund the two required ASCLS National Meetings.
 1. Possibility of funding the required Legislative Days as well
 - iv.** If two people apply the decision will be brought before the board.
 - v.** It's more affordable for other states since they are not pursuing licensure.
 - b. President Elect Position Overview/Commitment expectations:**
 - i.** This is a three year commitment: President Elect, President, and Past-President.
 - ii.** The first year is spent learning from the President
 - iii.** There are no major duties to be performed in this position.
 - iv.** Meeting attendance expectations:
 1. One Region VI Council Meeting (usually held in October or November)
 2. Two Region VI conference calls (usually held in the evening)
 3. State Board Meetings
 4. State Planning meeting (probably in August)
 5. A Face-to-face meeting following the Region VI council meeting that is held in Oct/Nov
 6. A State Board Conference call held in the Winter
 7. The ASCLS National Meeting (MUST attend when President)
 8. Annual State Meeting
 - v.** Ann Green may run next year (Thank you Ann!)

- c. **Need to start putting a “Succession Plan” together (Succession Management).**
 - i. Donna, Alese, and Samantha will bring a succession idea to the planning meeting.
 - ii. Start to mentor people who will be future leaders.
 - iii. Shelly and John to get together to put together a step-by-step as a sort of “To-President Ladder”.
 - iv. Need to encourage people to seek personal nominations
 - 1. How do you want to matriculate through the ranks? Speak to nominations.

V. Treasurers Report – Rita

a. 2011-2012 Budget

i. Committee changes

- 1. Constitution line item
 - a. Delete “Constitution”, replace with “Bylaws”.
- 2. Newsletter line item
 - a. Added “(e.g. Computer, software)”.
- 3. Pace line item
 - a. Raised budget to \$325.00 based on previous years' costs.

ii. Professional Affairs

- 1. Added “used for lab week”.

iii. Student fund

- 1. Added “funded by the students and for the students”.

iv. District Executives and Members

- 1. Added First Year Professional Director line item.

v. Decreased interim board meetings to \$150.00.

vi. Secretary increased to \$50.00.

vii. Treasurer increased to \$250.00 for bonding accountant fees.

viii. National ASCLS Meeting

- 1. Added First Year Professional line item with \$500.00 in budget.

ix. Other

- 1. Decreased Funding Region VI to \$1300.00.
- 2. Mary Lou motioned to add both a Leadership Academy line item and an ASCLS Legislative Days line item.
 - a. Motion seconded by Ann.
 - b. None apposed, motion passed.

x. First Year Professional Director and Student Director line items for National Meeting.

- 1. Donna motioned to raise the funds for the First Year professional and Student director to \$1000.00.
 - a. Discussion initiated by Mary Lou to determine where the additional money would come from.
- 2. Donna motioned to increase each line item by \$500.00 by taking \$1000.00 from the licensure (Government Affairs) line item.
 - a. Motion seconded by Debbie.
 - b. All for, one against.
 - c. Motion passed by majority vote.

xi. Tom motioned to accept budget as amended.

- a. Donna seconded.
 - b. Motion to accept budget as amended passed.
 - b. Will need to fund New Professional to be added to this year's budget.**
 - i. Tom motioned to find \$500.00 in the budget to send this year's First Year Professional delegate to the National Meeting.
 - 1. Shelly and Ann seconded motion.
 - 2. None opposed, motion passed.
 - c. Recurring problem of what we call ourselves from a legal prospective.**
 - i. To be discussed at planning meeting.
 - ii. Will involve Nancy in the discussion.
- VI. Licensure Update – Renee and Tim**
- a. Tim-possible future movement still this session, but unlikely.
 - b. Discussion about another leg days before session is over.
 - c. Renee to speak to Mike about any underlying opposition and what the pulse of the senate is, if it is good we need to push a vote. Better to let die than be voted against.
- VII. 2011 Spring Meeting Update – Renee**
- a. May break even.
- VIII. 2012 Spring Meeting – Debbie**
- a. To be the chair of the spring meeting she won't be able to be President Elect also.
 - b. Hopefully to have a meeting with Terry Taft and Cathy Stanley soon.
 - c. Unsure what to ask hotel managers, Donna to help talk to places.
 - i. Double Tree in Chesterfield, or Harrah's are possibilities.
 - 1. Wentzville also a possibility so Kansas City residents can come.
 - d. Would like to bring back a student bowl competition between MLT and MT students.
 - e. SLU to offer review sessions for upcoming registry for graduating students.
- IX. 2013 Quad State Meeting (Iowa, Kansas, Missouri, Nebraska)**
- a. Lindsay Davenport, President Elect of Iowa, will be chair.
 - b. Missouri will volunteer to do registration.
 - c. Possible location is Council Bluffs, Iowa.
- X. Publications –Sharon**
- a. Winter Newsletter was completed. Shelly sent out publication to all current and lapsed members with e-mail, and all other members with mailing addresses.
- XI. Nominations Committee – Shelly**
- a. May have two Student Directors.
 - b. Need a third person for the Nominations Committee.
 - i. Ann Green nominated and accepted position.
 - c. First Year Board director-Sarah Schumacher
- XII. Bylaws –Hannah**
- a. Hannah motioned to accept Bylaws and SOP changes, as amended.
 - i. Debbie and Mary Lou seconded the motion
 - ii. None opposed, motion to accept Bylaws and SOP changes, as amended passed.
- XIII. Activities of MoCLS Board**
- a. Awards– Shelly

- i. See attached report.
- b. 1st Year Board Member – Debbie**
 - i. See attached report.
- c. 2nd Year Board Member – Christine**
 - i. No Report.
- d. 1st Year Professional – Alese**
 - i. See attached report.
- e. Student Director – Samantha**
 - i. No Report.
- f. Executive Secretary – Nancy**
 - i. No Report.
- g. Government Affairs / PAC / Leadership-Renee**
 - i. See attached report.
- h. Membership – Sarah**
 - i. See attached report.
- i. Professional Affairs – Sharon**
 - i. See attached report.
- j. MSF – Tom**
 - i. Research Poster winners
 - 1. Students Taylor Sanders and Maggie Kane each won a \$25.00 award for best poster presentations.
 - ii. Silent auction
 - 1. Very successful this year.
 - a. Raised approximately \$900.00 for the Missouri Scholarship Fund.
- k. SA Chair – Justin / Patty**
 - i. No Report.
- l. St. Louis District Rep – Binh**
 - i. No report.
- m. Cape Girardeau/Poplar Bluff District Rep – Ann**
 - i. See attached.
- n. Columbia – Judith**
 - i. No report.
- o. Springfield – Rob**
 - i. No report.
- p. KC District Rep – Christine**
 - i. No Report.

XIV. New Business

- a. No new business brought to discussion.

XV. Tom motioned to adjourn

- a. Donna seconded motion.
- b. All in favor- Motion to adjourn passed.

XVI. MoCLS Board meeting adjourned April 6, 2011 at 1058 pm.



Missouri Organization for Clinical Laboratory Science

Report to: MoCLS Board
Report of: President
Submitted for: Spring Missouri Board Meeting
Prepared by: John Koenig
Date: April 5, 2011

LEADERSHIP ACADEMY

We have been looking for ways to assist young MoCLS members take part in the ASCLS Leadership Academy. So during the Budget Planning meeting for 2011-2012 Fiscal year, we included a line to assist a member attend the Academy. A Leadership Academy candidate must commit to attend 2 ASCLS Annual meetings and the Legislative Symposium between those two Annual Meetings. What we are proposing is to support the candidate with \$750 to attend each ASCLS Annual Meeting. The candidate would then have to find up means to pay for Leg Symposium. This could be done by applying for a scholarship as one possibility. We have included \$750 in the 2011-2012 budget for the candidate to attend the 2012 ASCLS Meeting. There would then be a \$750 line in the 2012-2013 budget for the 2012 ASCLS Meeting. So over a two year period we could help support one Academy attendee. This will need to be approved by the Board through the new budget.

PRESIDENT-ELECT

We have not yet found a candidate for President-Elect. We need to find a candidate before tomorrow where they can be elected at our annual business meeting. We have many excellent leaders in this state, but we need one of them to step up and take on the mantle of leadership of this organization. In the last few years Tim and Renee have each served as president twice, Shelly is going on her second term and this is my third time as President. To keep this a viable organization we need a President –Elect to step in and begin preparing themselves for a single term as President. Please consider taking on this responsibility.

REGION VI COUNCIL - There are several important issues brought up in the Region Directors Report from the March Region Council Conference Call.

1. **SmithBuchlin will begin to manage ASCLS**

- a. Largest national association management company in the world
- b. Founded in 1949 and located in Chicago
- c. 320 clients with 100 being full-time
- d. Association with ASCLS
 - i. This decision was part of our succession planning for Elissa's retirement
 - ii. Elissa is still Executive Director and Sherry and Joan are still employees
 - iii. We no longer outsource our accounting and IT
 - iv. We pay SmithBuchlin a flat fee to access their accounting, IT, and marketing
 - 1. We can pay extra for additional services
 - v. Slightly greater impact on our budget but we expect to recover this by:
 - 1. Easier access to ASCLS database
 - 2. Access to SmithBuchlin's entire marketing department
 - 3. Easier transition when Elissa retires

2. **CLMA (CASA)-Will know more at National**

- a. CLMA approached ASCLS about the potential to merge our organizations
- b. Formed a task force called CASA (CLMA ASCLS Strategic Alliance)
 - i. ASCLS BOD Members (Marcia, Scott, JR, Glenda Price, Jim Griffith)
 - ii. Determine if and how we can combine with CLMA
 - iii. CASA will present plan to the BOD of ASCLS and CLMA by July 2, 2011
 - iv. If plan is voted in by both organizations BOD, implementation plan will start
 - v. CLMA also used SmithBuchlin who will facilitate CASA deliberations

3. **New website**

- a. New website is the initial action of SmithBuchlin's IT staff
 - i. 100% of any new IT change will have a learning curve and bugs
 - ii. Please be patient and send all issues to Elissa so they can be resolved

4. **ASCLS Futures Taskforce**

- a. Survey as a public relations strategy
- b. Focus on social networking
- c. Develop CE program for states to educate public on who we are
- d. <http://www.surveymonkey.com/s/XSLXVLW>
- e. It takes about 5 minutes

5. **ASCLS National Meeting**

- a. July 26-30 at Georgia World Congress Omni Hotel at CNN Center in Atlanta, GA
 - i. Clinical lab Expo July 26-28
 - ii. ASCP Workshops – Tuesday, July 26
 - 1. Tuesday morning BOD and governance Tuesday afternoon
 - iii. ASCLS sessions – July 27-29
 - iv. Posters – July 26-28 in Exhibits
 - v. HOD – Saturday, July 30 till 11:00am



Missouri Organization for Clinical Laboratory Science

Report to: MoCLS Board
Report of: Treasurer
Submitted for: Spring MoCLS Board Meeting
Prepared by: Rita Heuertz
Date: April 6, 2011

TREASURER'S REPORT

A regular reporting of the MoCLS finances occurs at every BOD meeting.

RUNNING TALLY OF DEBITS AND CREDITS

I have initiated a tally of debits and credits that is maintained so as to always be current.

MORGAN STANLEY ACCOUNT

I have initiated the regular reporting of the Morgan Stanley accounts. I am not the recipient of these statements; however, whenever I receive the statements, I add them to the record sheets and include them in the BOD reports.

IRS FORM 990 SUBMISSION

This reporting to the IRS is due every year by the 15th of the month that is 5 months after the year end close date of the organization. For MoCLS, the fiscal year ends on July 31 which thereby makes the reporting deadline December 15. The IRS Form 990 now has an electronic reporting mechanism known as the e-990 Postcard which I filed in November 2010.

There were questions asked by vendors of the 2011 MoCLS spring meeting regarding the MoCLS Federal ID Number since the organization name on the e-990 document is American Society for Clinical Laboratory Science. The e-990 form has American Society for Clinical Laboratory Science as a line item that is not changeable/editable (see NOTE below). There is also a line item that is editable for "Doing Business As" which I enter in annually as Missouri Organization for Clinical Laboratory Science. Of concern, there is at least one other name for MoCLS that appears on some legal documents which is Missouri Society for Medical Technology (MSMT).

NOTE: The Treasurer identified a FAQ at the e-Postcard that directly addressed this uneditable name on the e990.

“QUESTION. Why does the system show my parent organization’s name even though I entered my organization’s EIN?”

ANSWER: Because when your parent organization filed for a group tax exemption, the IRS used the parent name as the legal name for the subordinate organizations. This field cannot be changed on the e-Postcard. However, you can enter the name of your subordinate organization in the “Doing Business As” (DBA) name field on the second screen of the e-Postcard.”

Several questions are forthcoming after this episode.

1. Should e-990 filing be done annually by the Executive Secretary to keep all of the legal documentation under the headship of one individual?
2. Should a protected site on the MoCLS website be initiated to store important and/or legal documentation?
3. Should we proceed through the process of making a permanent name change to MoCLS?

DEVELOPMENT OF BUDGET FOR 2011-2012

I developed a tabular display of Proposed and Actual Budgets for FY2007-2008, FY2008-2009, FY2009-2010 and FY2010-2011 and electronically submitted them to members of the Finance Committee prior to the Finance Committee teleconference (2/12/2011). The Finance Committee consisting of President John Koenig, President-Elect Shelly Shoerberlein and Treasurer Rita Heuertz (Chair of the Finance Committee) met to develop the MoCLS budget for 2011-2012 being presented at this BOD meeting. The Finance Committee is seeking BOD approval (4/6/2011). Once approved, the budget will be distributed to members at the MoCLS business meeting (4/7/2011).



MoCLS Board Meeting
April 6, 2011
University Plaza Hotel, Springfield, MO

Name: Shelly Schoeberlein **Board Position:** Publications Committee
Members: Sharon Duessel and Justin Remmert

2010-2011 GOALS:

I) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

II) COMMITTEE GOALS

- 1) **Publish 3 newsletters – see Publications Deadline**
- 2) **Complete articles for newsletter according to the newsletter schedule.**
- 3) **Solicit articles for newsletter**

2010-2011 ACTIVITIES:

1. Worked with Sharon to complete Winter Edition of *The SoShowMe*
2. E-mailed newsletter to Current and Lapsed members with email addresses.
3. Mailed newsletter to members without email addresses: 11 Current Members, 10 Lapsed Members; only 1 came back to me undeliverable – Carolina Lopez



MoCLS Board Meeting
April 6, 2011
University Plaza Hotel, Springfield, MO

Name: Shelly Schoeberlein, Chair **Board Position:** Nominations Committee
Members: Tom Reddig, Lucia Johnson, and Mary Lou Vehige

2010-2011 GOALS:

III) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

IV) COMMITTEE GOALS

- 1) **Perform Candidate search for all 2011 positions to be elected. Publish call for nominations.**
- 2) **Write articles for newsletter 1) About the candidates and 2) Election Results**

2010-2011 ACTIVITIES:

1. Identified/solicited potential candidates with help of Committee for following positions: Pres – Elect, First Year Board Director, Secretary and Student Director.
2. Created/Uploaded new Nominations Committee Goals template on Yahoo Groups
3. Used Survey Monkey for E-ballots:
 - Created Survey Monkey E-ballot called Nominations 2011-2012 and sent to MoCLS Membership
 - Will tally/announce winners on April 7 during Awards Luncheon

BYLAWS COMMITTEE REPORT
March 31, 2011

Name: Hannah Zane

Leadership Position: Bylaws Committee Chairman

**Committee Members: Tom Reddig, John Koenig (ad hoc member),
Shelly Shoeberlein (ad hoc member)**

COMMITTEE GOALS AND PROGRESS:

- 1) Initiate and coordinate amendments or updates to MoCLS Bylaws/SOPs, as necessary and in compliance with the ASCLS Bylaws and SOPs.
IN PROGRESS AND AS NEEDED:
 - a. **MoCLS Bylaws and SOPs-Article XI-Delegates have been amended , approved by the ASLCS Board 1/22/2011, and distributed to membership (by e-mail) prior to voting at MoCLS Spring Meeting, April 2011.**
 - b. **Article VII-Officers, E. Vacancies has been amended, submitted to ASCLS Bylaws Committee for review, and approved by the MoCLS Board 11.20.2010 (does not require voting by membership).**
- 2) Update MoCLS 1999 Leadership Handbook to include Position Descriptions, other content information, and Bylaws and SOPs (new format)
IN PROGRESS
SOPS need to be voted on by board as A PENDING-can we vote untilbylws passed on them, bylaws need to be voted on ist:
- 3) Complete updating Standard Operating Procedures and correlate with the Bylaws document in a new side-by side- format.
IN PROGRESS
- 4) Prepare an article addressing a ASCLS Bylaws/SOPs amendment for publication.
“FROM THE BYLAWS COMMITTEE.....” ARTICLE HAS BEEN SUBMITTED FOR PUBLICATION TO THE PUBLICATIONS COMMITTEE, 3.12.2011.
- 5) Perform required duties as a member of the ASCLS Bylaws Committee and Region VI Council member (Bylaws)
IN PROGRESS AND AS NEEDED



MOCLS Board Meeting
April 6, 2011
University Plaza Hotel, Springfield, MO

Name: Shelly Schoeberlein **Board Position:** Awards Committee

2010-2011 GOALS:

V) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

VI) COMMITTEE GOALS

- 1) **Know all deadlines for all ASCLS and MoCLS Awards, Call for Nominees for all Awards, Make sure all appropriate forms are filed out and sent in, including our nominee for ASCLS Member of the Year. Make sure all Awards are prepared and ready for presentation at the Annual MoCLS Meeting.**
- 2) **Upload All Awards related documentation (applications, awards descriptions, etc) to Yahoo Groups**
- 3) **Work with MoCLS Membership and identify past Awardees**

2010-2011 ACTIVITIES:

- 1) Contacted BJ's Trophy Shop and ordered awards plaques. Printed certificates: Omicron Sigma, 10-yr Membership, and Presidential. Prepared for presentation at the Annual MoCLS Meeting.
2. Uploaded Awards Goals template and planning meeting report to MoCLS Yahoo Groups
3. Identify Awards given at State, Region and National Levels and create new file folder in Yahoo Groups so all Awards information can be accessed from one place online – **did not complete**
4. Solicit from MoCLS Board Listserve past awardees so I can compile database of Awards history – **did not complete**



Missouri Organization for Clinical Laboratory Science

April 6, 2011 meeting

Name: Debbie Baudler Board Position: 1st Year Board

Brief Definition of Position: See Position Description

2010-2011 GOALS: (List 2-3 goals you wish to accomplish this year)

VII) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
Action: I am actively trying to recruit some of the younger techs to join as a great way of networking with their peers and it's an excellent way to get continuing education credits for renewal.
Prior to a Continuing Education presentation I gave in Cape Girardeau in March, Ann Green and I gave a short presentation on the benefits of becoming a MoCLS member and invited the attendees to join and mentioned the upcoming meeting.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.
In March, I sent a letter to several state senators discussing why they should vote in favor of the updated version of the Missouri licensure Bill.

VIII) COMMITTEE GOALS

- 1) Communicate on a regular basis with District Reps and remind them that reports are due prior to each Board meeting and a final report prior to our Annual Spring Meeting.
 - i) *Action: will take a more active approach in communicating with the district reps on a monthly basis*
 - ii) *No new action*
- 2) Review all District reports prior to each meeting and communicate with Districts of any concerns that list in their report.

2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

1. Create column in MoCLS Newsletters called: "News From Around the Region".

a. Action: I would ask district reps to send me information highlighting a person or activity from their region

Action: Submitted requests to all district reps for information to include in my Oct. article and submitted it to the newsletter committee.

I received information from 3/5 of the district reps to include in my article for the current SoShowme newsletter. A second newsletter has not been decided upon yet.

2. Communicate any further developments to district reps for promoting licensure in the state of Missouri

a. Action: Encourage district reps to get the information out to hospitals within their district to educate the community about “How Laboratory Personnel are the Face of the Profession”.

3. Encourage District Reps to submit case studies to be used for continuing education credits

a. Action: This is an opportunity for hospitals within each district to network interesting case studies that the certified techs can use for maintaining their certification.

Action: My goal was to offer a way to for CLS professionals, especially young techs, one way to earn CEUs from their state society. I have recently found another avenue where they can earn up to 6 Free ceus and it won't involve trying to email quizzes and finding someone to grade them. It's through CAP and I will write up an article for the winter newsletter explaining how to do it.

I plan to write an article for the next newsletter for earning Ceus through CAP.



Missouri Organization for Clinical Laboratory Science

First Year Professional Report 4/06/11

Name: ALESE FURNALD

Brief Definition of Position: See Position Description

GOALS (from November 17 2010 meeting):
UPDATED IN RED

1. "Teleconferencing" once every two weeks with Samantha about how both of us are doing and what we can each use help with.
Speak with Samantha on a regular basis about activities we are doing and how we can improve our committees. Also was in contact with Sarah and Sam trying to get an activity together with new professionals and students. Due to conflicting schedules, we could not get a time together this year.
2. Contacting "new professional" status people that are not currently members of ASCLS or MoCLS and explaining to them why it would be beneficial to them to join and how I've benefited from joining.
Was in contact with new professional status non-members as to why they were not members and explained to them why it's beneficial. Two have become members that I know of.
3. Working with Brian to update the logo of the T-shirts (to see how much it would cost and if we could expand the t-shirts to the make it Region VI friendly too) and possibly making t-shirts for NMLPW (this activity more for PPC Chair duties)
Brian can update T-shirts for 15 dollar fee (one time fee); could make NMLPW t-shirts but I forgot about it until it was too late. (I just ordered stuff thru the NMLPW website instead)
4. Contacting Mayor's office and Governor's office for getting Proclamations for NMLPW
Still in talks with Mayor's office; in contact with news station to do a plug on the air for NMLPW (more to come about that)
5. Creating Laboratory Liaison position at my work to help facilitate better communication throughout the lab and doctors/nursing staff.
Unofficial lab liason at my hospital. I need help however to make it a more positive position towards the nursing/lab professional relationship. Any ideas would be greatly appreciated.

6. I'm working on getting together with a local high school teacher that I know to speak to the students in her biology classes about CLS and how/why they should get into the profession.

I am actually applying to substitute teach on my days off of lab work (which has nothing really to do with this goal but could be useful to speak with many students that I sub for about CLS and what I do on my non-subbing days and why CLS is a great major to do.)



Missouri Organization for Clinical Laboratory Science

April 4, 2011 Update

Name: Renee Setina

Board Position: Government Affairs

Brief Definition of Position: Serve as general resource on legislative activities affecting clinical laboratory professionals on state and federal levels.

2010-2011 GOALS: (List 2-3 goals you wish to accomplish this year)

IX) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

X) COMMITTEE GOALS

- 1) **Chair Licensure Committee**
- 2) **Keep Board updated on all ASCLS GAC Activities**

2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

1. Licensure:

a. File licensure bill by December 1, 2011 – **In progress, SB382 & HB751 have been filed. Senate hearing March 14, 2011. Julia Witt & myself testified in support for MoCLS, Diana Inman testified in support for AMT. Hannah Zane submitted testimony via email. Only opposition testimony was from a Family Practice Physician.**

b. Strengthen coalition support – **Have established support from AMT on both bills. MSP has announced they will be neutral on SB & requested 2 slight wording changes on HB. MoCLS & AMT agreed to the MSP requests. Changes issued to House Sponsor Rep Michelle Kratky where amendment to bill will be issued in committee. Note same bill was submitted to both houses, however coming out of research there were slight modifications to each of the bills.**

c. Strengthen member and grassroot education with newsletter articles and speaking at local Lyons Club. – **Continue to email & post on Facebook legislation activities.**

d. Strengthen legislator education with 3rd Annual MoCLS Leg Days and email/letter/telephone campaign. – **3rd Annual MoCLS Leg day was Jan 26th with Tim**

Randolph, Julia Witt & myself visiting each house & senate committee member. The day was productive as sponsors were identified during this process.

2. ASCLS GAC:

a. Attend 2011 ASCLS Legislative Symposium – Attended. Met with Sen Roy Blunt, Rep Billy Long & Rep Russ Carnahan to discuss Laboratory Fee Schedule, Reinvest in WIA, Physician Signature & LDT. Received email from Kristina Weger from Sen Roy Blunt’s office Friday, April 1st stating CMS intention to modify the physician signature requirement. Intent has been delayed for a year.

My clinic is seriously considering inviting Sen Roy Blunt & Rep Billy Long to tour our facility particularly the laboratory.

b. Forwarding any ASCLS GAC communications via emails, reports and newsletter articles. – Participated in GAC State Focus teleconference. Discussed how to improve GAC communications with the states.



Missouri Organization for Clinical Laboratory Science

April 4, 2011 Update

Name: Renee Setina

Board Position: PAC

Brief Definition of Position: Organize solicitations for ASCLS PAC

2010-2011 GOALS: (List 2-3 goals you wish to accomplish this year)

XI) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
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XII) COMMITTEE GOALS

- 1) **Find ways to raise money for ASCLS PAC**
- 2) **Distribute ASCLS PAC communications to MoCLS members via email and newsletter article.**

2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

1. Attend 2011 ASCLS Legislative Days –**Attended as ASCLS PAC Chair. ASCLS PAC raised \$2690. Per Elissa, this may be a record collection for Leg Day meeting!**
2. Organize ASCLS PAC Booth at 2011 MoCLS Spring Meeting to solicit ASCLS PAC Donations --**Working with John to have ASCLS PAC solicitation at spring meeting. Since my energies are focused on chairing entire meeting & MSF silent auction, it will be difficult to find time to solicit PAC contributions.**
3. Submit newsletter article “What ASCLS PAC does for you” for Winter edition due January 1, 2011. –**No progress to date.**



Missouri Organization for Clinical Laboratory Science

April 4, 2011 Update

Name: Renee Setina Board Position: Leadership Development

Brief Definition of Position: Project the needs and identify objectives and strategies for future activities of the society and profession. Organize and implement mentoring program activities.

2010-2011 GOALS: (List 2-3 goals you wish to accomplish this year)

XIII) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

XIV) COMMITTEE GOALS

- 1) **Identify & mentor MoCLS member(s) to apply to ASCLS Leadership Academy.**
- 2) **To mentor MoCLS members planning 2011 Spring Meeting.**

2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

1. Co-Chair 2011 Spring meeting—**In Progress. Majority of time consumed with this activity. Have a big silent auction planned for MSF contributions, Skinny Improv as social, Licensure as closing keynote address. Vendors were very late to register. As a vendor rep told me last week, “we are doing more with less, that unfortunately we are operating ‘just in time mode’”.**
2. Schedule a leadership speaker for 2011 spring meeting. – **No progress. Logistics issues w/ speaker reimbursement. However ARUP Laboratories is sending a speaker on Resume?/Interviewing skills aimed at students and professionals with several years of work experience.**
3. Identify MoCLS member(s) for ASCLS Leadership Academy –**No progress.**



Missouri Organization for Clinical Laboratory Science

Membership Report 4/06/11

Name: Sarah Schumacher Board Position: Membership

Brief Definition of Position: See Position Description

2010-2011 GOALS: (List 2-3 goals you wish to accomplish this year)

XV) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member should participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.

XVI) COMMITTEE GOALS

- 1) **Contact all lapsed members**
- 2) **Work with Student and New Professional Directors to Recruit and Retain Student and New Professional Members**
- 3) **Improve retention of current members, especially student and NP members**

2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

1. Description of activity #1

Contact all lapsed members personally, and generate lists for District Reps to contact the lapsed members in their Districts. **I contacted the lapsed members personally in November. I did not divide up lists for District reps. Two members of the leadership have still not renewed. Had one renewal as a result of sending out the SoShowMe to the lapsed members. Current membership total is 116, as of April 3rd, 2011.**

2. Description of activity #2

With the help of the Student Director and NP, plan an activity for Student and Young Professional members. Most likely for St. Louis area, perhaps to take place this winter. Try to make this an annual event. Also plan an activity for the spring meeting. Provide information on membership at the events and encourage students to maintain their membership after graduation. **Contacted Sam and Alese in late January to set up an activity. After e-mailing back and forth, we**

were not able to set a date due to conflicting schedules, spring break, etc. I suggest that planning starts earlier next year.

3. Description of activity #3

Maintain monthly e-mail contact with members, keeping them up-to-date on MoCLS activities and showing them that their membership dues are not going to waste. Work with Student Director and New Professional on ways to retain young members, beyond e-mail and events described above. **I have been sending email to the membership as requested by other board members. I will contact Alese and Samantha to brainstorm ways to retain the student members who are graduating this spring.**

4. Descriptions of activity #4

Create Membership e-mail address and Facebook Group. **E-mail address created at gmail.com. (MoCLS.Membership@gmail.com) At the January Board Meeting, Sam volunteered to create a MoCLS Facebook page.**

5. Descriptions of activity #4

Maintain the MoCLS Membership Booth. **Updated, created, and gathered together materials to display with the MoCLS booth at the Spring Meeting.**



Missouri Organization for Clinical Laboratory Science

2010-2011 Progress Report

Name: Sharon Duessel

Board Position: Professional Affairs

Brief Definition of Position: See Position Description

2010-2011 GOALS: (List 2-3 goals you wish to accomplish this year)

I) BOARD GOALS

- 1) Membership Recruitment: Each MoCLS Board member should recruit at least one new ASCLS member.
- 2) Licensure: Each Board member would participate in the Laboratory Licensure Activity. Ultimate goal is to get Licensure Bill to the Floor of both the House and the Senate in the 2011 Congressional Session and final passage of the Bill.
I sent my emails in support of the bill and my thank you's.

II) COMMITTEE GOALS

- 1) **Increase awareness of the Laboratory Profession**
- 2) **Planning for Lab week and governor's proclamation.**
- 3) **Prepare and execute at least one event with the district reps**
- 4) **Publish at least 2 articles for SoShowMe**

2010-2011 ACTIVITIES: (List activities and ideas to accomplish your goals)

Description of activity #1

Increase awareness of the Lab Profession

1. I hosted several groups of Medical Explorer Students in Microbiology. I introduced them to some of the most exciting parts of Micro, i.e. E.Coli on MAC, PNA fluorescent in-situ hybridization, the smell of Pseudomonas, stool slides, and several fungus's and molds.

2. I Participated in "A Day in the Life of a Medical Technologist". Consisted of a short interview for print, many pictures and several minutes of video of me performing my duties, and a voice recording explaining what I am doing in the Video. This will be posted on St. Anthony's website and the pictures will be featured on our "Get It Done" bulletin board.

Description of activity #2

Brainstorm ideas for this year's lab week

Make handouts, maybe magnets again (maybe something with ASCLS promotion also)

Created magnets and tent cards with this years logo for NMLPW. I also ordered lab stickers, to be either put in packets or handed out. Planning on putting a small piece of paper in packet explaining NMLPW

Description of activity #2

Plan an activity with district reps (maybe during lab week or spring meeting)

Nothing to date

Description of activity #3

Write an article about NMLPW for the winter publication

Done. I'm also writing an article for the spring SoShowMe, and I am aiming at early May to get the spring newsletter out. I will need everyone to send me articles.

Work with webmaster to keep website current

Nothing to date

MoCLS ANNUAL MEETING
April 6-8, 2011

Committee: Missouri Scholarship Fund

Missouri Scholarship Fund has, as of March 3, \$10,390.51

We plan on giving two \$25 gifts to two outstanding student posters presented at the meeting. (Judges yet to be determined.)

There have been no applications for a scholarship.

Julia Witt is in charge of the Silent Auction and I have been in contact with her.



Missouri Organization for Clinical Laboratory Science

Report to: MoCLS Board
Report of: P.A.C.E®
Submitted for: Spring MoCLS Board Meeting
Prepared by: Lucia Johnson
Date: April 6, 2011

P.A.C.E® Annual Dues

Received payment request for P.A.C.E.® annual providership (\$250.00) and CE Organizer (\$75.00). Paid with personal check on February 2, 2011 and requested reimbursement from Treasurer.

P.A.C.E® Approvals

1. Approved 19 educational sessions for the 2011 MoCLS Spring Meeting for a total of 19.0 CH. Data was entered into the CE Organizer for use at this meeting.
2. Approved one education session for Saint Louis University Clinical Laboratory Science Department for 1.0 CH. Billed SLU \$50.00.



Missouri Organization for Clinical Laboratory Science

Cape Girareau-Poplar Bluff District Representative

NAME: Ann Green

1. I sent e-mail letters to all of the legislators listed in support of the Clinical Laboratory Licensure Bill.
2. I sponsored and spoke at a district continuing education event March 11 and 12. I spoke on Molecular Techniques and Microbiology Case Studies on March 11. Deborah Baudler traveled from St. Louis on March 12 to present Blood Bank topics. A total of 8 contact hours of continuing education were available to the attendees at no charge. Certificates of attendance were provided by Southeast Health Education Department. Next year I plan to get PACE approval for the topics that are presented. Deb and I used the event to promote membership in ASCLS/MoCLS.