



Missouri Organization for Clinical Laboratory Science

MoCLS Board Teleconference
February 20, 2010
10:00 am – 1:45 pm

Attendees: **Christine Bremser, Tim Randolph, Renee Setina, Rita Heuertz, Hannah Zane, John Koenig, Mary Mayo, Danyel Anderson, Alese Furnald, Shelly Schoeberlein, Sarah Schumacher, and Sharon Duessel.**

MINUTES

1. **Danyel Anderson – Secretary's report**

See written report as follows:

Minutes From November, 2009 meeting

The minutes for the November, 2009 minutes have been submitted.

One omission was noted:

Tom Reddig made a motion: "The money used to support the members to attend meetings and Leg Days should be part of the MoCLS Budget and not come out of the MSF account."

This was not recorded in the minutes. Also, the question was posed as to the outcome of that motion: Pass or Fail? The motion passed, but was not recorded in the November minutes.

Goals

- Continue to support the licensure effort
- Continue to Promote Clinical Laboratory Science profession and encourage OTC MLT students to become more involved in the organization
- Continue to develop the use of the MLT Leadership Yahoo site: Currently we have 15 members.

2. Rita Heuertz – Treasurer’s report

See written report as follows:

Rita will contact Nancy to get more information on the Morgan Stanley account.

Web hosting has been switched from GoDaddy to LTMoon, so we need to cancel our GoDaddy account because we are still being billed. Shelly will be contacting Tim to find out more information.

We hold two accounts with Commerce Bank: A group account and a meeting account. The meeting account may have accidentally become the primary account and the treasurer account became a secondary account. It was noted that Beth and Rita may need to go to Commerce Bank together to resolve the issue about the two accounts. Rita also stated that she was informed the accounts were set up as personal accounts rather than organizational accounts. This matter will need to be looked into.

It was noted “proposed” should be added to the budget titles. In addition, the column title “actual to date” will be added to the budget and expense pages. Additional changes to the budget format will be raised with the finance committee.

MISSOURI ORGANIZATION FOR CLINICAL LABORATORY SCIENCE

Treasurer’s Report to Board of Directors

Date: 2/20/2010

Treasurer: Rita Heuertz

Checking Balance	September 18, 2009		\$8,414.00
Credit	Nov -- 2009	Spr 09 Meeting Profit	\$11,853.92
		Quad City Meeting	
	Nov -- 2009	Membership Dues	870
		(07/01/09 - 09/30/09)	
	Nov -- 2009	Membership Dues	180
		(10/01/09 - 12/31/09)	
		<u>total</u>	<u>\$21,317.92</u>
Debit	Nov -- 2009	Government Affairs	3000
		Lobbyist Fee	
	Nov -- 2009	Funding Region VI	\$1,300.00
		Assessment	
	Dec -- 2009	Treasurer Costs	63
		Bonding Insurance	
	Dec -- 2009	PACE	325
		ASCLS Program Fee	
		<u>total</u>	<u>\$4,688.00</u>
Current Balance	February 20, 2010		\$16,629.92
		(No Commerce Bank Statements Received since Nov 20, 2009)	

	Total Budget 2009-10	Total Actual 2009-10	<u>THIS REPORT 2009-2010</u>
Income			
Cash Forward	8,577.78	8414	8,414.00
Dues (1st & 2nd quarter)	900.00	465 (01/01/09 - 06/30/09)	
Dues (3rd quarter)		870 (07/01/09 - 09/30/09)	870
Dues (4th quarter)		180 (10/01/09 - 12/31/09)	180
Meeting Revenues (S08 Profit)	4,000.00		
Meeting Revenues (S09 Profit)		11,853.92	11,853.92
Kansas/KC CLMA	400.00		
Advance Ads			
Promotional Items			
Fund Raising (Licensure)	1,000.00		
Student Fund			
Credit			
Total Income	14,877.78	21,782.92	21,317.92
Total Expenses	14,166.00	4,991.78	4,688.00
NET	711.78	16,791.14	16,629.92

	Budget 2008-09	Actual 2008-09
Income		
Cash Forward	6,100.00	6,451.47
Dues (1st & 2nd quarter)	1,400.00	2,235.00
Dues (3rd quarter)		
Dues (4th quarter)		
Meeting Revenues (S08 Profit)	3,000.00	6,898.53
Meeting Revenues (S09 Profit)		429.43
Kansas/KC CLMA		369.29
Advance Ads	500.00	
Promotional Items		
Fund Raising (Licensure)	1,000.00	
Student Fund		
Credit		20.00
Total Income	12,000.00	16,403.72
Total Expenses	14,401.00	8,150.94
NET	\$ (2,401.00)	1,334.25

Date	2/20/2010	Total Budget	Total Actual	<u>THIS REPORT</u>
	Expenses Sep – 2009	2009-10	2009-10	2009-2010
Committees				
	Awards	300.00	187.78	
	Constitution	-		
	Dues to MSF	150.00		
	Government Affairs	8,000.00	3,000.00	3,000
	Key contact	-		
	Newsletter	450.00		
	Nominations	-		
	PACE	100.00	325.00	325
	Professional Affairs	100.00		
	Scientific Assemblies	-		
	Spring Meeting Seed	500.00		
	Student Fund	446.00		
	Webmaster	-		
	Total Committees	10,046.00	3,512.78	3,325
Districts				
Executive				
	Board Member 1st Year	-		
	Board Member 2nd Year	-		
	Board Member 3rd Year	-		
	Exec. Secretary	-		
	Exec. Secretary Dues	-		
	Interim Board Meetings	1,000.00		
	Pres. Elect Reg VI & State	300.00		
	Pres. (Reg VI & State)	200.00		
	Secretary	-		
	Student Board Member	-		
	Treasurer (bonding)	100.00	63.00	63
	Total Executive	1,600.00	63.00	63
National Meeting				
	Delegates	-		
	President	-		
	President Elect	-		
	Pres. Elect-Elect	-		
	Student Rep	-		
	Silent Auction	50.00		
	Total National Meeting	50.00	-	0
Other				
	Audit			
	Funding Region VI	1,420.00	116.00	
	Assessment		1,300.00	1300
	Leadership Mailing	-		
	Leadership Development	1,000.00		
	Other - Mail Ballots	25.00		
	Other - Mail Newsletter	25.00		
	Total Other	2,470.00	1,416.00	1300
	Total Expense	\$ 14,166.00	4,991.78	4,688.00

3. Mary Mayo – 2nd year Board report

No formal report given. Mary is willing to fill out the paperwork in order to get a booth to provide Licensure information during State leg days.

4. Christine Bremser – 1st year Board report

- Patchwork of Knowledge Spring Meeting update
 - The Presenter spots are filling up
 - We were not able to get PayPal to be able to register – must pay by cash or check.
 - We do have a credit card machine but an account must be set up to use it.
 - It was noted the board would like to hold a meeting on Wednesday after the Exhibitors party. Shelly will notify Jan to arrange scheduling.

5. John Koenig – Pres. Elect/By Laws/Government Affairs report

See written report as follows:

LICENSURE

I have been in touch with AARP concerning I licensure Bill. They have a copy of the bill we have submitted but are waiting for a number to be assigned to the bill before they will furnish a letter that would state their position on licensure based on their policy statement supporting oversight by licensing boards are essential to ensure compliance with healthcare standards and quality.

GOVERNMENT AFFAIRS

I participated in monthly ASCLS GAC teleconference calls. The major topics of these calls have been National Healthcare, the new GAC eNews that is being sent to all ASCLS members, and Leg Day.

The GAC has begun planning next years Leg Day which will be held March 15-16, 2010. I have attached a tentative copy of the agenda. If you are planning to attend Leg Day please get your form in as soon as possible. Unfortunately I will be unable to attend this year because of my new job.

Government Affairs Collaboration with CLMA

CLMA will be announcing their plan to work with an association management firm. (Note: this was formally announced to CLMA members on Dec. 22 along with a move of their national office to Chicago). Elissa has contacted Ms. Anne Pontius (CLMA President) to set-up a conference call which will also include Mr. Christopher Young (CLMA's Government Affairs Representative), Rick Panning (GAC chair) and Cindy Johnson (GAC vice-chair) and to discuss future governmental affairs collaboration efforts. The plan is to try and conduct this

conference call in early 2010. Elissa and Rick have both unsuccessfully made attempts to contact Ms. Anne Pontius to set up this conference call to determine future collaboration efforts concerning government affairs.

ASCLS GAC Appointments for 2010: John Koenig, Kim Von Ahsen (Iowa), Judy Yeager- 2nd term, Dave Falleur- 2nd term.

Permanent Advisory Members: Judy Davis, Paula Garrott

REGION VI COUNCIL PPC Chair

The ASCLS Promotion of the Profession committee recognizes the constituent society which raises the highest amount of funds for a charitable organization of their choice. The award is calculated based on the amount of money raised per number of active members. The award deadline is June 10th, with submissions sent to Beth Warning, PPC chair at beth.warning@stelizabeth.com.

As the Region VIV PPC Chair, I would like to pass on her comments to ASCLS Leadership..

“Often, constituent societies will host this fund raising event in conjunction with the spring meeting. Please forward this information to your meeting chairperson. One suggestion was received by Dan Southern (NC) to use Randolph World Ministries as the organization of choice. Randolph World Ministries (RWM) was founded by ASCLS member, Tim Randolph. Tim has served as the state president in Missouri and was ASCLS SA vice chair and chair for Hematology and Hemostasis. He is an avid researcher, speaks at many state meetings and contributes articles to the CLS Journal each year. Learn more about Randolph World Ministries, which is a charitable 501(c)(3) organization, and how it came about by reading an article published in the ASCLS heros column for ASCLS Today at <http://randolphworldministries.org/hero.html> or go to the RWM website at www.randolphworldministries.org.”

Notes from PPC Chair, Beth Warning:

NMLPW is April 18-24, 2010 The theme is 'Laboratory Professionals Get Results'. This will be a permanent theme, but the image/logo will change each year.

Ever see a TV show where the lab is portrayed incorrectly? Or a newspaper article that did the same? The ASCLS website under PPC now offers template letters to respond to the media or other venues!

Planning on going to Anaheim in July 27th – 31st. The PPC is planning to Provide the Face by feeding Orange County! ASCLS PPC will host a food drive at the hotel in conjunction with the Orange County Food Bank. Don't worry about the

extra weight in your luggage...there is a Target close by and cash donations will be accepted ;)

6. Hannah Zane– By Laws report

See written/verbal Report as follows:

There is nothing specific that I need to report as far as the MoCLS Bylaws Committee, except that I am going to do my best to accomplish at least one of the goals, i.e. complete the SOPs update and new format for Bylaws/SOPs before the Spring meeting. To date, the new format is in place (with some problems) , as well as my extensive editing of the SOPs which is still incomplete. John promised to assist me with this project, but I'm the one that did not follow up and must re-initiate the process.

I do wish to add that as the MoCLS Bylaws Chair, I have researched and consulted with the ASCLS regarding issues that relate to MoCLS Bylaws and SOPs and have conveyed the information to the Board, such as;

1. President-elect vacancy (Sept. 23, 2009) - as per ASCLS recommendation, advised our Board to hold Special Board Election to approve John for this position (just a formality).
2. Compromise in the content of our Licensure Bill (Dec 2, 2009)- Board vote required (a quorum, consisting of President or substitute and 50% of Board members) to move the Bill forward.

Also, please note that I have been an active member of the ASCLS Bylaws Committee for the past 3 yrs and have been asked to accept renewal of my membership for another 3 yrs. I'll let you know when the appointment is confirmed.

7. Alese Furnald – Student Director report

See written report as follows:

Goals:

- Promote Clinical Laboratory Science profession
- Increase student membership
- Retain membership when students become new professionals

Activities:

1. Promote Clinical Laboratory Science profession
 - Went to my hometown high schools and spoke with interested students about the CLS profession and what ASCLS/MoCLS is.
2. Increase student membership
 - Contacted program directors in the state of Missouri and sent them a letter to send to all the students. I did this in the Fall and have done it again in January for everyone that I have not heard from.
 - I am currently the Micro Lab TA for undergrad students and have spoken with them in regards to ASCLS/MoCLS and why they have joined/haven't joined. I have asked those that are interested to hold informal meetings regarding a CLS club at SLU and they have expressed concern in starting something.
3. Retain membership when students become new professionals
 - I have sent emails to students about the benefits of retaining membership when graduating.
 - I sent out a survey to students about why they joined/haven't joined ASCLS/MoCLS but didn't get as much of a response as I would have wished for. Of those that responded, the main reasons they didn't join was the cost and because they were going to go on to more schooling; their plan wasn't to stay a CLS. Of those that have joined ASCLS/MoCLS (or their other state of residence) the main reason they joined was for the networking.

Alese was also notified of a student fund of \$446 that could be used to generate activities or more funds for the student fund budget.

8. Binh – St. Louis District Rep report

No report submitted

9. Shelly Schoeberlein - President's report

Submitted Omicron Sigma awards to Tim. As follows:

Mary Mayo - 2nd Year Board Member/ Licensure Coalition

Christine Bremser - Kansas City District Representative/Registration Chair-Patchwork of Knowledge Spring Meeting

Tom Reddig - Missouri Scholarship Fund/ByLaws Committee/Nominations Committee

Sarah Schumacher - Membership Chair/New Professional Chair

Sharon Duessel - Professional Affairs Chair

Nancy Reddig - Executive Secretary

Hannah Zane - ByLaws Chair

In the budget line items need to added to fund national meeting attendance. Shelly, Renee, and John discussed changing the budget to reflect \$1,000 given to President, President-Elect and President-Elect-Elect. A student representative

would receive \$500. An additional \$200 would be available for any Past-Pres and/or delegates. These line items already exist, but need to be funded. The finance committee agreed to the changes.

It was also discussed to make a Movie basket (possibly "Up in the Air" as it was filmed in St. Louis) to raffle at the Anaheim meeting.

John motioned that the 2011 spring meeting be held in Springfield, MO. Shelly seconded this motion. Renee and Danyel agreed to Co-Chair the meeting.

10. Tim – Region VI report/Licensure Initiative

See written report as follows:

State Leg Days: March 1st and 2nd did not work well with most schedules. It is difficult to reschedule a time that will work well. Several members are attending Leg Days in D.C. so it was proposed that possibly state ledge days either a) be cancelled or b) those that have experience attend as available. It is felt that it is very important to let both legislatures and opponents know that an agreement in wording has been made with MSP (Missouri Society for Pathologists). We decided to hold a teleconference at 7:00 on the 22nd as a planning strategy and host Leg Days in Jefferson City on Tuesday, March 23rd.

It was mentioned we might like to get a table or a booth to provide information. This idea was tabled until all members were notified of the new date for Leg Days and count of persons available to attend was made.

It was noted that the senate has just began to work and a main issue this year will be the budget.

Tim gave a great explanation of what Omicron Sigma represents and Renee mentioned there can be some confusion in the definition of the level of the award.

ASCLS and Region VI Calendar

a. Upcoming events

- i. CLEC – Feb 25-27, 2010 – Biloxy, MS
- ii. State Leg Days (March 1-2 – See Renee to confirm)
- iii. ASCLS BOD Meeting – March 12-14, 2010 – DC
- iv. ASCLS Legislative Symposium (Leg Days) – March 15-16, 2010 – DC
- v. Region VI Teleconference (March 20 or 27 – TBA)
- vi. NBCLS State Meeting – April 7-9, 2010 – LaVista, NB (Presenting)
- vii. ASCLS-IL State Meeting – April 12-14, 2010 – Oakbrook, IL (Presenting)
- viii. ASCLS-IA State Meeting – April 14-16, 2010 – Altoona, IA (Not attending)
- ix. Mo/Kan State Meeting (Patchwork) – April 14-16, 2010 – KC, MO (Presenting)

- x. CCC2010, April 21-25, 2010 – Ashville, NC (Presenting)
- xi. NMLPW – April 18-24, 2010 (PPC or Professional Affairs)
- xii. Key to the Future Nominees due May 1
- xiii. State Reports Due May 24, 2010
- xiv. Prepare for National Meeting Delegates in early July
- xv. Region Council Teleconference (third week of July – TBA)
- xvi. ASCLS BOD Meeting July 26
- xvii. ASCLS National Meeting July 27-31, 2010 – Anaheim, CA

Region VI Goals

- b. All five states in region have submitted their Omicron Sigma awardees
- c. Encouraging all State Presidents to schedule a planning meeting
 - i. To define organization, define positions, set goals for each position
- d. Now momentum is shifting to ask State Presidents to assist President-elects to schedule a planning meeting at their upcoming State Meeting
- e. Encouraging State Presidents (now President-elects) to develop a Membership Retention plan
 - i. To determine lapsed members early and send letter of encouragement
 - ii. Send thank you letter to current members
 - iii. Send special letter to student members
- f. Encouraging State Presidents (now President-elects) to develop a Membership Recruitment plan
 - i. Introduce “New Member Campaign” plan
 - ii. Special plan at state meeting for non-members attending meeting
 - iii. Any other plan of their choice
- g. Working with Suzanne Campbell (Kansas) on Leadership Development Plan

MoCLS Licensure Bill

- h. Renee and I worked with Dr. Craver of Missouri Society for Pathologists (MSP)
 - i. Reached a compromise on bill language
 - ii. Received letter from MSP indicating they will not oppose bill
 - iii. Sending letter to past opponents and legislators
- i. John Koenig is working to get support letter from AARP
 - i. They are still needing bill number
- j. Bill is in research and should be out any day
- k. Senator Clemens as agreed to sponsor in Senate
- l. Still looking for House sponsor
- m. State Legs Days will occur soon
- n. Hope to have a hearing in March or April

11. Renee Setina- Past Pres/Awards/Licensure Initiative

Nominations Committee: Secretary, 1st year Board and three(3) Nominations Committee members are open.

Awards: Shelly will need to submit awards to Renee for spring meeting. Shelly noted she would like to submit Mark Parker as a Friend of MOCLS. Member of the year recommendation need to be submitted to Shelly as soon as possible.

12. Sharon Duessel

See report as written:

1. Promote the lab profession.
 - a. Gave several presentations at local high school's career day.
 - b. Gave lab tour to local medical explorers
2. Sent NMLPW article to Shelly for SoShowMe
3. Looking into NMLPW supplies to handout at Spring meeting
4. Need to get proclamations
5. Attending Leg days in D.C.
6. Planning on attending Spring Meeting

13. Sarah Schumacher – Membership Report

- Sent out an email to the membership introducing herself as Membership Chair. Would like to send out the FAQ sheet about licensure to keep the membership informed about the licensure initiative. Renee will email me a copy of the licensure FAQs.

- Will talk to Alese about possibly organizing a student/new professional event at the spring meeting.

New Business: None

Leg Day: Covered

Annual Meeting – Anaheim: Delegates are needed

Board Meeting at KC in April – Shelly to contact Jan Hudzicki for details.

Shelly motioned to end the conference at 12:49. No objections. Meeting adjourned.

