



# Missouri Organization for Clinical Laboratory Science

## MoCLS Leadership Meeting Minutes October 11, 2008

**Attendance:** Sharon Duessel, Renee Setina, Donna Duberg, Sarah Schumacher, Mary Mayo, Shelly Schoeberlein, Christine Bremser, John Koenig, Sharon Smith, Rita Heuertz, Tom Reddig, Hannah D. Zane, Nancy Reddig, and Tim R. Randolph.

**I. Welcome** – meeting called to order at 10:17 am by Tim. August Board meeting minutes will be sent out in an email to the Board and posted on Yahoo Group page.

### II. Future Meetings

- a. **1/24/2009** – Teleconference on Saturday
- b. **4/29/09 - May 1, 2009** – Quad Meeting - report from Renee Setina:
  - Dates have been moved to April 29<sup>th</sup> – May 1<sup>st</sup>, 2009 in Council Bluffs, IA at Mid-America Center.
  - States Assignments:
    - Iowa – Programs; **no leadership contact positions on website, John will mention at Region VI meeting**
    - Kansas – Exhibits
    - Nebraska – Social; **Will be discussed at Region VI meeting whether NB will do social.**
    - Missouri – Finance & Registration;
  - Each state will contribute \$1000 seed money
  - Mid-America Center requiring a \$3800 deposit due 11/21/08.
  - Mid-America Room rental is contracted @ \$7,060.
  - Currently formed a financial committee:  
Beth Zeibig, Nancy Reddig, Rita Heuertz
  - Need volunteers for registration committee = **Sharon Smith, Christine, and Sharon Duessel have volunteered for Registration Committee**
  - Next planning meeting scheduled for Nov. 1<sup>st</sup>-2<sup>nd</sup> in KC during Region VI Fall Council.
  - Google group for Quad Meeting has been established
  - **Tom asked if there will be a Silent Auction at the Quad State Meeting. This will be discussed at the upcoming Region VI meeting, Nov. 1-2, 2008.**
  - Tim requested discussion on the issue of the schedule for the MoCLS Board Meeting during the Quad State meeting. Should the Board have a teleconference before the Quad State meeting? Should there be a teleconference and another meeting during the Quad State Meeting? *Mary motioned to have a dinner meeting*

and awards meeting, separately, at the Quad State Meeting. Tom seconded.  
Motion approved.

### III. New Business

- a. **Advertising in Newsletter** – Shelly sent website link via email regarding IRS contributions for 501(c)(3) tax-exempt organizations. But, MoCLS is not a 501(c)(3) tax-exempt organization. According to Nancy, MoCLS is a 501(c)(6) tax-exempt organization. This issue will be tabled to January 2009 teleconference to verify contribution rules for 501(c)(6) tax-exempt organizations.
  
- b. **Advertising on Website** – Donna motioned to pursue issue further once we gather more info from ASCLS and have resolved tax-exempt organization contribution rules. Tim seconded. Motion approved.

## BOARD

### Tim R. Randolph – President

<b>GOAL #1:</b> Fill all appointed positions and distribute charges	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Get MoCLS leadership roster to National by July 31st	<b>COMPLETED</b>
<b>GOAL #2:</b> Establish a workable system to oversee all MoCLS activities	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Complete, email and follow-up on planning meeting activity forms	<b>COMPLETED</b>
Activity #2 Attend all state, regional and national meetings	<b>COMPLETED</b>
Activity #3 Send email letters to individuals submitted by leadership	<b>IN PROGRESS DUE 10/20/08</b>
<b>GOAL #3:</b> Meet deadlines of Regional and National requirements	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Create annual calendar	<b>COMPLETED</b>
Activity #2 Adhere to all deadlines	<b>SO FAR SO GOOD</b>
Activity #3 Submit OS, KTF, MOY, etc.	<b>FUTURE REQUIREMENT</b>
<b>GOAL #4:</b> Plan Leadership Meetings.	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Set & chair 4 Leadership meetings with 1 winter teleconference.	<b>SET – COMPLETED CHAIR – IN PROGRESS</b>
Activity #2 Attend Leadership Meetings	<b>SO FAR SO GOOD</b>
<b>GOAL #5:</b> Participate in membership recruitment, renewal, and retention programs	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Submit email addresses of 5 non-ASCLS members to President	<b>COMPLETED (16)</b>
Activity #2 Submit one story of what ASCLS has done for you	<b>DUE 02/01/08</b>
Activity #3 Submit one story of how your work (results) positively affected a patient	<b>DUE 02/01/08</b>
<b>GOAL #6:</b> Participate in licensure activities	
<b>ACTIVITIES</b>	<b>STATUS</b>

Activity #1 Write letter to congressmen within 2 days of notice	<b>LETTER IS WRITTEN</b>
Activity #2 Obtain a letter of support from 1 physician, 1 laboratorian and 1 lay person	<b>DUE 11/10/08</b>
Activity #3 Request letters of support from MO Allied Health Presidents	<b>IN PROGRESS DUE 10/01/08</b>
Activity #4 Obtain at least 10 signatures for the licensure petition	<b>OBTAINED 50</b>
Activity #5 Attempt to attend and testify if bill is heard by committee	<b>FUTURE ACTIVITY</b>

### **Renee Setina - Past-President**

<b>GOAL #1: Oversee activities involving leadership development, awards, nominations &amp; elections.</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Assist Donna as Leadership Development Chair	No progress to date
Activity #2 Assist Mary Lou as Nominations Chair & execute elections.	Need nominations for Treasurer, Pres-Elect, 1 <sup>st</sup> yr Board, 3-Nominations.
Activity #3 Create a list of awards and a schedule for purchase and distribution of awards.	Partial progress. Will contact membership chair in January for list of 10&25 yr members. Assist president meet ASCLS award guidelines. Place order for awards March 1 <sup>st</sup> for distribution @2009 Spring Meeting.
<b>GOAL #2: Participate in membership recruitment, renewal, and retention programs.</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Submit 5 non-ASCLS contacts to President.	<b>Completed</b> 9/30/08. Submitted 9 non-ASCLS member names.
Activity #2 Submit 1 story of what ASCLS has done for you.	No progress to date.
Activity #3 Submit 1 story of how your work has positively affected a patient.	No progress to date.
<b>GOAL #3: Direct licensure activities</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Organize & interface w/ lobbyists.	In progress. Lobbyists have agreed to another session @\$6000. \$3000 due Dec. 1 <sup>st</sup> & \$3000 due June 1 <sup>st</sup> . Will meet after election to discuss sponsors.
Activity #2 Create a schedule for 2008-2009 licensure activities.	In progress. Developed calendar presented at Aug. MoCLS board meeting. Still pending scheduling 2009 Leg Days.
Activity #3 Organize fundraising efforts.	In progress. Asked April Hansen to assist creating & initiating fundraising activities.
Activity #4 Inform MoCLS Leadership of all activities and duties.	In progress. Will accomplish via MoCLS board reports & emails.
Activity #5 Coordinate, attend and testify if bill is heard by committee.	No progress to date.

<b>Goal #4 Attend Board Meetings</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Attend as many Board Meetings as possible.	Attended 8/16/08 MoCLS Board Meeting. Plan to attend 10/11/08 MoCLS Board Meeting.

Other activities:

- As of 10/10/08, collected 25 petition signatures supporting licensure. A personal friend will attempt to collect 20 signatures at a BACA meeting 10/11/08.
- Working with Tim updating Licensure FAQ.
- Working with Tim reviewing bill language. Discussing adding board voting requirements.

**Sharon Smith - President-Elect**

- Attended ASCLS national meeting and CLMA/AACC/ASCLS/KCASM Collaborative Meeting

**Danyel Anderson – Secretary**

<b>GOAL #1: DOCUMENT, ORGANIZE, STORE, AND PROMULGATE INFORMATION TO LEADERSHIP</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
ACTIVITY #1 Take minutes and Leadership and Board Meetings	<i>In progress. Shelly will be filling in as secretary at the October meeting.</i>
ACTIVITY #2 Create Google Group Pages and train leadership in use	<i>Yahoo group page created. Membership is low. Need to find out why members are not joining.</i>
ACTIVITY #3 Organize the storage and promulgation of data and information	<i>Yahoo group page contains document storage area.</i>
ACTIVITY #4 Assist membership chair in organizing databases	<i>Access database created.</i>
ACTIVITY #5 Work with executive secretary to organize archived data	No progress
<b>GOAL #2: PARTICIPATE IN MEMBERSHIP RECRUITMENT, RENEWAL, AND RETENTION PROGRAMS</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
ACTIVITY #1 Submit email addresses of 5 non-ASCLS members to President	<i>Completed. 16 e-mail addresses sent to Tim.</i>
ACTIVITY #2 Submit one story of what ASCLS has done for you	No progress
ACTIVITY #3 Submit one story of how your work (results) positively affected a patient	<i>Have a patient in mind.</i>
<b>GOAL #3: PARTICIPATE IN LICENSURE ACTIVITIES</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
ACTIVITY #1 Write letter to congressmen within 2 days of notice	No progress
ACTIVITY #2 Obtain a letter of support from one physician, one laboratorian and one lay person	No progress
ACTIVITY #3 Obtain at least 10 signatures for the licensure petition	<i>Completed. 20 signatures obtained.</i>
Activity #4 Attempt to attend and testify if bill is heard by committee	No progress

**Nancy Reddig - Executive Secretary**

- No report, but announced **2009 is the 60<sup>th</sup> Anniversary of MoCLS!**

**Rita Heuertz – Treasurer**

**Checking Balance July 31, 2008** **\$6,451.47**

**Credit**

Aug-08 - ASCLS dues 07-01-07 to 09-30-07 \$705.00

Sep-08 - ASCLS dues 03-01-08 to 06-30-08 \$630.00

Total **\$7,786.47**

**Debit**

Jul-08 -Web Site Go Daddy \$3.95

Aug-08 -Web Site Go Daddy \$3.95

Aug-08 - Renee Setina - Awards (Spring Meeting) \$519.86

Aug-08 - Christine Bremser - Interim Board Meeting \$24.60

Oct-08 - The Crane Agency - Bond Policy \$63.00

Total **\$615.36**

**Current Balance October 11, 2008** **\$7,171.11**

**Mary Mayo - 1<sup>st</sup> Year Director**

<b>GOAL #1: Ensure that Committee Chairs are meeting their goals</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1	Need to work on
<b>GOAL #2: Participate in membership recruitment, renewal, and retention programs</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Submit email addresses of 5 non-ASCLS members to President	4/5 to Tim
Activity #2 b. Submit one story of what ASCLS has done for you	In progress
Activity #3 Submit one story of how your work (results) positively affected a patient	In progress
<b>GOAL #3: Participate in licensure activities</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Write letter to congressmen within 2 days of notice	Have letter drafted
Activity #2. Obtain a letter of support from one physician, one laboratorian and one lay person	Have identified sources
Activity #3 Obtain at least 10 signatures for the licensure petition	8/10
Activity #4 Attempt to attend and testify if bill is heard by committee	Did this in 2008, plan to attend if at all possible
<b>Goal #4 Attend Board Meetings</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Attend as many Board Meetings as possible.	Have attended all so far.

**Christy Murray - 2<sup>nd</sup> Year Director**

- Will be giving birth soon, due 10/20/08

**Kelli Kraft - New Professional**

- no contact per Tim; Nancy will try to contact once back in KC

**Sarah Schumacher - Student Director**

<b>GOAL #1: Expose CLS &amp; CLT students in Missouri to the benefits of ASCLS &amp; MoCLS</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 <b>Contact CLS/CLT Program Directors and request to contact all their students</b>	<ul style="list-style-type: none"> <li>– Partially completed. I have received replies from 7 of the 9 Program Directors that I contacted, all saying that they would forward to their students the letter that I wrote about ASCLS. Thus far, 4 students have contacted me requesting more information about ASCLS.</li> <li>– Near the end of this month (October), I will send another e-mail out for Program Directors to forward to their students to give the students another chance to reply.</li> <li>– I will send information on the benefits of joining MoCLS and ASCLS to all student e-mail addresses that I have by the end of this month</li> </ul>
Activity #2 <b>Work with Membership chairperson, Shelly Schoeberlein, St. Louis District Representative, Sharon Duessel, and First Year Professional, Kelli Kraft, to recruit.</b>	<ul style="list-style-type: none"> <li>– Talked with Shelly over the phone in September, received spreadsheet of current student MoCLS members and contact info for Missouri CLT/CLS Program Directors from her. Hope to talk with Sharon and Kelli soon.</li> </ul>
Activity #3 <b>Create materials and activities that will effectively recruit and retain CLS/CLT students</b>	<ul style="list-style-type: none"> <li>– No progress to date, but I am thinking about planning an event for CLS/CLT students and perhaps First Year Professionals to meet and form friendships, making them more likely to become/remain members of MoCLS and ASCLS. Need to meet with Shelly, Sharon, and/or Kelli to discuss ideas.</li> <li>– Will create a MoCLS Student Member group on Facebook once more students are contacted</li> <li>– Will encourage student MoCLS members to attend the Spring meeting in Iowa</li> </ul>
<b>GOAL #2: Participate in membership recruitment, renewal, and retention programs.</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 <b>Submit e-mail addresses of 5 non-ASCLS members to President</b>	– Completed
Activity #2 <b>Submit one story of what ASCLS has done for you.</b>	– Due 2/01/09

Activity #3 <b>Submit one story of how your work (results) positively affected a patient</b>	– Not applicable, but I will look for opportunities during my clinical rotations
<b>GOAL #3: Participate in licensure activities</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 <b>Write letter to congressmen within 2 days notice</b>	– Will do when time comes
Activity #2 <b>Obtain a letter of support from one physician, one laboratorian, and one lay person</b>	– No progress to date
Activity #3 <b>Obtain at least 10 signatures for the licensure petition</b>	– No progress to date
Activity #4 <b>Attempt to attend and testify if bill is heard by committee</b>	– No progress to date
<b>GOAL #4: Attend Board Meetings</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
<b>Activity #1 Attend as many Board Meetings as possible</b>	– Have attended as many as possible thus far

#### **Jim Schoeberlein – Webmaster**

- No report; Requested that the Board consider looking for new Webmaster. Due to time constraints, Jim is unable to fulfill duties in a timely manner. Jim will continue to make updates to website as they are requested.

#### **COMMITTEES**

##### **Renee Setina – Awards**

- see Past President report

**Mary Lou Vehige, Tom Reddig, Candi Barker – Nominations**– no report

##### **Shelly Schoeberlein – Membership**

<b>GOAL #1: Manage the MoCLS Membership database and facilitate recruitment and retention</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Obtain Missouri membership from ASCLS by September 1, 2008	DONE
Activity #2 Segregate database into students, new professionals, and lapsed members	In Progress
Activity #3 Distribute database sections to the appropriate MoCLS Leadership member	In Progress, recently sent copy to Patti Collins, Sarah Schumacher and Kelli Kraft
Activity #4 Work with Student, New Professional, Dist. Reps, and SA Chair for recruitment	In Progress
Activity #5 Obtain, train and distribute new recruitment materials to MoCLS Leadership	No activity to date
Activity #6. Coordinate recruitment and retention activities for among MoCLS leadership – No activity to date	

<b>GOAL #2:</b> Participate in membership recruitment, renewal, and retention programs	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Submit email addresses of 5 non-ASCLS members to President	In Progress
Activity #2 Submit one story of what ASCLS has done for you	In Progress
Activity #3 Submit one story of how your work (results) positively affected a patient	No activity to date
<b>GOAL #3:</b> Participate in licensure activities	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Write letter to congressmen within 2 days of notice	No activity to date
Activity #2 Obtain a letter of support from one physician, one laboratorian and one lay person	No activity to date
Activity #3 Obtain at least 10 signatures for the licensure petition	Obtained 18 signatures to date

**Hannah Zane, John Koenig, Candi Barker - By-Laws**

**2008-2009 GOALS:**

1. Update and maintain MoCLS Bylaws and SOPs in compliance with the ASCLS Bylaws, as needed
2. Schedule and conduct Committee Activities
3. Complete updating SOPs and reformatting of the Bylaws/SOP document
4. Complete updating of the 1999 Leadership Handbook
5. Participate in licensure activities
6. Perform other duties, as stated in the Leadership Handbook

**2008- 2009 ACTIVITIES:**

**Goal #1. Update and maintain MoCLS Bylaws and SOPs**

- a. Examine and propose necessary changes in the MoCLS Bylaws and Standard Operating Procedures (SOPs), to maintain compliance with the ASCLS Bylaws.
- b. Communicate rules to the MoCLS Leadership
- c. Update MoCLS /SOPs, as needed

**Current Status: Chair is currently a member of ASCLS Bylaws Committee and is aware of any necessary changes or updates.**

**Goal #2. Schedule Committee Activities**

- a. Recruit additional Committee members
- b. Hold Planning session for completion of projects in progress (Bylaws/SOPs document and Leadership Handbook)

**Current Status: In progress**

**Goal #3. Complete the updating of SOPs and reformatting of the Bylaws/SOP document (in progress)**

- a. Edit and update SOPs
- b. Reconcile Bylaws/SOPs in the two-column, side-by-side format
- c. Submit Bylaws/SOPs Document to MoCLS Board for approval
- d. Submit the Document to ASCLS Bylaws Committee and to the Webmaster for posting on MoCLS website



**Current Status: Preliminary updating and editing of SOPs has been completed by the Chair. Committee members will review and make additional comments, editing, and updating, as needed. Reformatting will be completed.**

**Goal #4. Complete the updating of Leadership Handbook**

- a. Update and edit Handbook Content and Leadership Position Descriptions, as per membership assignments
- b. Review, edit, organize, and type the updated information, including the reformatted Bylaws/ SOPs document and newly developed Leadership forms.

**Current Status: In progress, as planned**

**Goal #5. Participate in licensure activities**

- a. Write letter to congressmen
- b. Obtain letters of support
- c. Obtain signatures for the licensure petition
- d. Attend and testify in support of the bill, if requested

**Current Status: Contacted members of several organizations and clubs, requesting support of the Licensure**

**Goal #6. Perform other duties, as stated in the Leadership Handbook**

- a. Attend Board of Directors Meetings
- b. Copy the President and the Board of Directors on substantive actions
- c. Submit all Reports to the Board of Directors and Second Year Board Director.
- d. Update MoCLS Leadership Handbook, as needed
- e. Attend Bylaws Committee seminar at the annual ASCLS Meeting, if possible.

**Current Status: in progress**

**Shelly Schoeberlein – Publications**

- No activity to date; Articles have been received for upcoming Winter *SoShowMe* – publication due date November 21, 2008.

**Tom Reddig – MSF**

**Brief Definition of Position:** Plan fundraising activities for MSF, manage the fund, promulgate scholarship information, judge scholarship applicants, and distribute disbursements.

**2008-2009 GOALS:** (List 2-3 goals you wish to accomplish this year)

1. Plan fundraising, manage the MSF fund, and judge and disseminate scholarships
2. Participate in membership recruitment, renewal, and retention programs
3. Participate in licensure activities
4. Attend Board Meetings
5. Other duties as mentioned in the MoCLS Handbook

**2008-2009 ACTIVITIES:** (List 3-5 activities necessary to accomplish your goals)

1. Plan fundraising, manage the MSF fund, and judge and disseminate scholarships
  - a. Create schedule for fundraising activities

**No Schedule. Not sure if we are having a Silent Auction at the next Convention in Omaha. No one has said anything.**

b. Promulgate scholarship information with assistance of the student director  
**Scholarship information is on the MoCLS website.**

c. Assemble a scholarship committee to review applicants  
**Committee: Mary Lou, Barbara, Renee, and Tom**

d. Manage and distribute funds  
**Currently in the bank account, as of Sept. 4, 2008: \$15,913.99**

**Have awarded 3 scholarships totaling \$2200 since June, 2008:**

- 1. Hannah Zane,**
- 2. Sharon Smith, (both for attending National Convention) and**
- 3. Brad Bohannon (non-member student)**

*Would like to award more student scholarships (member: up to \$1000 and nonmember: \$200)*

2. Participate in membership recruitment, renewal, and retention programs

a. Submit email addresses of 5 non-ASCLS members to President

b. Submit one story of what ASCLS has done for you

**Will do when have time. Would like to read what others have/will say.**

c. Submit one story of how your work (results) positively affected a patient

**Could be interesting**

3. Participate in licensure activities

a. Write letter to congressmen within 2 days of notice

b. Obtain a letter of support from one physician, one laboratorian and one lay person

c. Obtain at least 10 signatures for the licensure petition

d. Attempt to attend and testify if bill is heard by committee

4. Attend Board Meetings

a. Attend as many Board Meetings as possible.

**Cathy Williams - Government Affairs – no report**

**Donna Duberg - Professional Affairs**

- Will be speaking about MoCLS membership to Freshman/Sophomore/Junior CLS class at SLU

**Renee Setina - Spring Meeting - see Quad meeting info**

**Donna Duberg - Leadership Development**

- 2009 will be 80<sup>th</sup> anniversary of SLU Allied Health Program; planning publicity to include Allied Health Program/MoCLS/ASCLS at SLU.

**Lucia Johnson – PACE - no report**

**DISTRICT REPRESENTATIVES**

**Sharon Duessel - St. Louis**

<b>GOAL #1: Provide activities and information to all laboratory professionals in the district</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Plan and execute at least one C.E. activity in your district.	In progress. Contacted CLMA, waiting for response.
Activity #2 Create an information distribution system to reach the laboratory masses.	
<b>GOAL #2: Participate in membership recruitment, renewal, and retention programs</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Submit email addresses of 5 non-ASCLS members to President	Completed October 2008. Will Bring to Board Meeting 10/11
Activity #2 Submit one story of what ASCLS has done for you	Completed October 2008. Will bring to Board Meeting 10/11
Activity #3 Submit one story of how your work (results) positively affected a patient	
<b>GOAL #3: Participate in licensure activities</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Write letter to congressman within 2 days of notice	
Activity #2 Obtain a letter of support from one physician, one laboratorian and one lay person	In progress
Activity #3 Obtain at least 10 signatures for the licensure petition	Completed October 2008
Activity #4 Attempt to attend and testify if bill is heard by committee	

**Vacant - Hannibal/Kirksville**

**Judith Donovan - Columbia/Jeff City – no report**

**Christine Bremser - Kansas City**

<b>GOAL #1: Provide activities &amp; information to all laboratory professionals in the district</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Plan & execute at least one continuing education activity in your district	Completed September, 2008 Planning & registration committee for the KC Area CLMA/AACC/ASCLS/ASM Collaborative Meeting, September 25-26 at Shawnee Mission Medical Center
Activity #2 Create an information distribution system to reach the laboratory masses in your district	
Activity #3 E-mail other district reps with ideas of how to begin joint lab meetings in their areas	

<b>GOAL #2: Participate in membership recruitment, renewal, &amp; retention programs</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Submit e-mail addresses of 5 non-ASCLS members to President	Completed September, 2008
Activity #2 Submit one story of what ASCLS has done for you	
Activity #3 Submit one story of how your work (results) positively affected a patient	
Activity #4 Get list of COLA accredited labs in MO	
<b>GOAL #3: Participate in licensure activities</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Write letter to congressmen within 2 days of notice	
Activity #2 Obtain a letter of support from one physician & one lay person	
Activity #3 Obtain at least 10 signatures for the licensure petition	Completed September, 2008
Activity #4 Attempt to attend & testify if bill is heard by committee	
<b>Goal #4 Attend Board Meetings</b>	
<b>ACTIVITIES</b>	<b>STATUS</b>
Activity #1 Attend as many Board Meetings as possible	Attendance on 8-16-08 & 10-11-08

**Rob Beeler - Springfield/Joplin** – no report

**Ann Green - Poplar Bluff/Cape Girardeau**

- **Poplar Bluff/Cape Girardeau** – planning a continuing education seminar day for late March early April to be held in Cape Girardeau.

## **SCIENTIFIC ASSEMBLY**

**Patti Collins - SA Chair** – no report

### **V. Licensure Issues – Renee**

- Renee, with April, asking for fundraising ideas. Tim asked board members about a list of names of venues about working a concession booth at games.
- Phlebotomy and Lab Assistants are still included in our bill, but Mary is warning the Board that it will be a hard selling point. The phlebotomists and Lab Assistants can be used as a bargaining chip and can be dropped at the last minute, in order to pass the bill.

### **VI. Membership Issues**

- The Leadership Academy – need to keep in consideration someone to nominate who may be interested in enrolling for this new ASCLS program.

### **VII. Other business**

- John announced that the American Society for Clinical Pathology Board of Registry (ASCP-BOR) and The National Credentialing Agency for Laboratory

Personnel (NCA) have reached an agreement on the formation of a unified credentialing agency.

- *E-newsbytes* – an electronic newsletter sent to all ASCLS members with active e-mail addresses – a new membership benefit to all members. If you are not receiving this newsletter, you may need to update your e-mail address with ASCLS.

**VIII. Adjourn** - Tim adjourned the meeting at 2:27 p.m.